

## MINUTES OF THE ANNUAL MEETING OF POUNDSTOCK PARISH COUNCIL ON TUESDAY 18 MAY 2021

The Annual Meeting of Poundstock Parish Council was held on Tuesday 18 May 2021 at 7.30 p.m. in Bangors Hall with Cllrs. Brenda Alison, Brian Furse, Pamela Idelson, Revd. Ben Lillie, Tom O’Sullivan, Steve Pawley, Robbie Pearce and Gemma Watton present.

### 1. Appointment of Chair:

**APPOINTED** Cllr. Brenda Alison as the Chair of the Council and RECEIVED the Declaration of Acceptance of Office. **156/21**

Proposed: Cllr. Pamela Idelson                      Seconded: Cllr. Gemma Watton                      (Cllr. Brian Furse against)  
(Cllr. Steve Pawley abstained)

### 2. Conclusion of the Elections for the period 2021/2025

a) **RECEIVED** Declarations of Acceptance of Office, no requests for extension of time. **157/21**

b) **RESOLVED** to fill Casual Vacancies by Co-option. **158/21**

Proposed: Cllr. Revd. Ben Lillie                      Seconded: Cllr. Pamela Idelson                      unanimous

3. Apologies for absence: None. **159/21**

### 4. Appointment of Vice Chair:

**APPOINTED** Cllr. Tom O’Sullivan as Vice Chair of the Council and RECEIVED the Declaration of Acceptance of Office. **160/21**

Proposed: Cllr. Robbie Pearce                      Seconded: Cllr. Pamela Idelson                      (7-0)  
(Cllr. Steve Pawley abstained)

### 5. Declaration of Interest: **161/21**

a) Items on the agenda: -

Cllr. Steve Pawley Dimma Methodist Church – Agenda 15(i).

### 6. Receive Dispensations:

a) Gifts over £25.00 – None.

b) Requests for dispensation – None.

### 7. Appointment of Members to Portfolios:

**APPOINTED** Members to the following portfolios:

Proposed: Cllr. Tom O’Sullivan                      Seconded: Cllr. Pamela Idelson                      unanimous **162/21**

- Cemetery/Closed Churchyard - Cllrs. Brenda Alison & Revd. Ben Lillie
- Emergency Procedures - None
- Finance - Cllr. Brenda Alison
- Highways/Transport – Cllrs. Brian Furse & Revd. Ben Lillie
- Planning – Cllrs. Tom O’Sullivan & Gemma Watton
- Police Advocate - None
- Public Rights of Way – Cllr. Pamela Idelson
- Public Toilets – Cllrs. Robbie Pearce & Pamela Idelson

### 8. Appointment of Members Steering/Working Groups:

**APPOINTED** Members to the following groups

Chairman’s Signature.....

Dated.....

Proposed: Cllr. Robbie Pearce                      Seconded: Cllr. Pamela Idelson                      unanimous **163/21**

- Neighbourhood Development Plan Steering Group – Cllr. Robbie Pearce
- Community Hall Working Group – Cllrs. Brenda Alison, Tom O’Sullivan, Steve Pawley, Robbie Pearce & Gemma Watton.
- Public Toilets Widemouth – Cllrs. Revd. Ben Lillie, Pamela Idelson & Robbie Pearce.

9. Appointment of Members as representatives to outside bodies:

**APPOINTED** Members to represent the Council on the following bodies

Proposed: Cllr. Robbie Pearce                      Seconded: Cllr. Revd. Ben Lillie                      unanimous **164/21**

- Bude Community Network Panel – None
- Gildhouse Management Committee – Cllr. Robbie Pearce
- The Poundstock Packet – None
- Widemouth Residents Association – Cllr. Gemma Watton

10. Agenda Items:

a) Standing Orders – Deferred. **165/21**

b) Financial Regulations 2021 – **RESOLVED** to **ADOPT**

Proposed: Cllr. Revd. Ben Lillie                      Seconded: Cllr. Brian Furse                      unanimous **166/21**

c) Scheme of Delegation:

**RESOLVED** that the Council delegates authority to the Clerk in consultation with the Chair and Vice Chair to take any actions necessary with associated expenditure to protect the interest of the community and ensure Council business continuity, informed by consultation with the members of the Council. The scheme of delegation will be reviewed no later than September 2021.

Proposed: Cllr. Steve Pawley                      Seconded: Cllr. Brian Furse                      unanimous **167/21**

11. Public Participation - Matters raised by Members of the Public on an agenda item: **168/21**

A member of the public offered to assist on the Community Hall Working Group.

12. Minutes of the Council Meeting held on 27 April 2021:

**RESOLVED** that the minutes of the Council meeting above, previously circulated were taken as read, approved and signed.

Proposed: Cllr. Steve Pawley                      Seconded: Cllr. Pamela Idelson                      (6-0) **169/21**  
(Cllrs. Tom O’Sullivan & Gemma Watton abstained)

13. Planning Applications:

a) Planning Applications to discuss and make a consultee comment on the following applications: - PA21/02659 Poundstock (Poundstock Electoral Division) Meadow View The Crescent Widemouth Bay Application for the proposed conversion of garage into a bedroom – Simon Ridgway – PA21/02659 (Case Officer Fiona Catlin).

Following discussion, the Council **RESOLVED** to SUPPORT.

Proposed: Cllr. Robbie Pearce                      Seconded: Cllr. Pamela Idelson                      Unanimous **170/21**

PA21/02817 Poundstock (Poundstock Electoral Division)3 Bramble Close Widemouth Bay Bude Two storey extension to provide garage with room over – Mr and Mrs West – PA21/02817 (Case Officer Fiona Catlin).

Chairman’s Signature.....

Dated.....



d) Defibrillator at Treskinnick Cross – Pending.

e) Code of Conduct – **RESOLVED** to adopt the Code of Conduct.

Proposed: Cllr. Steve Pawley                      Seconded: Cllr. Revd. Ben Lillie                      Unanimous                      **182/21**

f) Register of Electors – RESOLVED to purchase the Register of Electors.

Proposed: Cllr. Robbie Pearce                      Seconded: Cllr. Pamela Idelson                      (5-2)                      **183/21**  
(Cllrs. Brian Furse and Steve Pawley against) (Cllr. Gemma Watton abstained)

g) Bude Community Network Panel Nominations for Chair and Vice Chair – No action.

h) HGV – ‘Unsuitable for HGV’ road signage Bangors to Week Orchard – **Ward Member Nicky Chopak to investigate with Highways and Lead Members.**                      **184/21**

\* Cllr. Steve Pawley declared an interest and left the meeting.

i) Proposed Sale of Dimma Methodist Church – **RESOLVED** to write letter concerning the cemetery and grave space.

Proposed: Cllr. Brian Furse                      Seconded: Cllr. Revd. Ben Lillie                      (7-0)                      **185/21**

\* Cllr. Steve Pawley returned to the meeting.

#### 16. Reports:

a) Ward Member Report Cllr. Nicky Chopak:

Cllr. Nicky Chopak thanked all for the support. The Ward Division has increased in size with nine Parish and Town Council’s now in the area and there has been significant change in Cornwall Council and with the Portfolio Holders, changes will become apparent quite soon.                      **186/21**

b) Chairman’s Report: None                      **187/21**

c) Clerk’s Report:

Clerk advised training opportunities will be presented and asked for a swift response if anyone is interested in attending. Finance and Code of Conduct Training dates have already been circulated. A training session for new website is being organized.                      **188/21**

17. Councils Representatives reports from Outside Bodies - None.                      **189/21**

18. Portfolio Reports - None.                      **190/21**

#### 19. Reports Steering/Working Groups:

a) Neighbourhood Development Plan Steering Group – **RESOLVED** to approve an application for grant funding.

Proposed: Cllr. Brenda Alison                      Seconded: Cllr. Pamela Idelson                      (8-0)                      **191/21**

b) Community Hall Working Group – Cllr. Steve Pawley gave a review from the last meeting previously circulated. It was agreed Cllr. Steve Pawley prepares a report for The Packet.                      **192/21**

c) Public Toilets Widemouth Bay Working Group – Agenda item 15(a) 193/21

20. Correspondence Noted: 194/21

- a) Bude Community Network Panel Meeting 7 June 2021 from 7-9pm via Teams.
- b) Online Property Flood Resilience Workshop 6 July 2021 from 10-11:30am.
- c) Cornwall Council Code of Conduct Training via Teams on 17<sup>th</sup>, 21<sup>st</sup> and 25<sup>th</sup> May 2021.
- d) CALC Returning to Physical Meetings Guidance.

21. Items for Information – Register of Interest Form has been circulated for completion by Councillors within 28 days 195/21

22. Items for the June Agenda.  
Public Toilets.

23. Calendar of Meetings 2021/22

**RESOLVED** to adopt as above.

Proposed: Cllr. Revd. Ben Lillie                      Seconded: Cllr. Pamela Idelson                      unanimous 196/21

**RESOLVED** meetings to start Council Meetings at 7pm.

Proposed: Cllr. Revd. Ben Lillie                      Seconded: Cllr. Gemma Watton                      unanimous 197/21

24. Date of the next Ordinary Council Meeting: 29 June 2021. 198/21

25. Meeting Closed 21:25 199/21