#### MINUTES OF ORDINARY MEETING OF POUNDSTOCK PARISH COUNCIL ON TUESDAY 26 NOVEMBER 2019

An Ordinary Meeting of Poundstock Parish Council was held in Bangors Methodist Hall on Tuesday 26 November 2019 at 7.30 p.m.

#### 1. To note Councillors present:

#### 159/19

Cllr. Stephen Pawley (Chair) opened the meeting at 7:30pm with Councillors present: Alison Rowland, Brenda Alison, Brian Furse, Colin Gilbert, Pamela Idelson, Alistair Rowland, Fred Ward.

## 2. Apologies for absence:

#### 160/19

Apologies were received and accepted from Cllr. Kerensa Cobbledick.

#### 3. To receive Declaration of Interest and Dispensations:

#### 161/19

a) Items on the agenda: - Cllr. Colin Gilbert PA19/09662.

Cllr. Brian Furse - Finance

b) Gifts over £25.00 – None.

## 4. Public Participation - Matters raised by Members of the Public on an agenda item:

### 162/19

8 members of the public attended.

7:37pm Cllr. Pamela Idelson joined the meeting.

# 5. Minutes of the previous meetings:

It was resolved to approve the minutes of the Ordinary Meeting held on 29 October 2019.

163/19 Proposed: Cllr. Alistair Rowland Seconded: Cllr. Colin Gilbert (6-0) 2 abs

#### 6. Reports:

### 164/19

## a) <u>County Councillor's Report</u>:

Cornwall Cllr. Nicky Chopak reported attending a full Council meeting in Truro discussing the £10m investment at Newquay Airport the Spaceport Cornwall Programme. The lengthy and interesting debate brought up many diverse issues in particular climate change and the fact that Cornwall Council has declared a Climate Emergency. In conclusion Cornwall Council agreed to allocate £10.2m to be used to develop facilities and operational capabilities at Cornwall Newquay Airport that would enable plans by Virgin Orbit to send small satellites into space from Spaceport Cornwall.

The new waste, recycling collection and street cleansing bids received exceeded the Council's budget, so Cornwall Council went back to the bidders with revised specifications for a service due to start in April 2020. Cllr. Chopak explained as part of the contract the Council is looking to change to fortnightly recycling and rubbish collections with ongoing discussions to operate weekly food waste collections, no date as yet for the changes in the service. Cornwall Council has agreed to spend £62m on new rubbish trucks and facilities for the new waste and recycling collection service.

Chairman's Signature	Dated
----------------------	-------

Cllr. Chopak spoke of her admiration and gratitude to the people who stand as parish councillors having recently attended the funeral of well known, dedicated parish councillor.

- b) <u>Chairman's Report</u>: Cllr. Stephen Pawley mentioned the results of the highways consultation reported later in the meeting (see 169/19) and a meeting with Cornwall Council regarding the public toilets (see 169/19). On Remembrance Sunday the Chairman laid the Wreath of Remembrance on the War Memorial on behalf of the parish. Following the service, he was invited to attend the unveiling of a memorial plaque at the Brays Institute at Marhamchurch commemorating the Airship Base at Langford Hill.
  - c) <u>Clerk's Report</u>: No report.
- \*\*Cllr. Stephen Pawley thanked everyone for their comments in coming to an agreeable conclusion then advised Standing Orders were reinstated. \*\*
- 7. Planning Decisions given by Cornwall Council:

### 165/19

None received todate.

# **Planning Applications:**

PA19/08139 Poundstock (Poundstock Electoral Division) Millook, Cancleave Coast Road Bude EX23 0DQ Proposed field gateway to provide separate access off coast road for agricultural purposes - Blanchminster Trust Blanchminster Trust - PA19/08139 (Case Officer - Lorraine Lehan). No comment, planning decision given.

\* Standing Orders suspended to allow public engagement.

PA19/09447 Poundstock (Poundstock Electoral Division) The Wainhouse Woolstone Manor Farm Poundstock Bude Cornwall EX23 ONB Change of use from managers dwelling / holiday unit to separate, unrestricted dwelling use - Mr & Mrs M Wright - PA19/09447 (Case Officer - Richard White). Following discussions and consideration of the plans, resolved to **support**.

**166/19 Proposed:** Cllr. Colin Gilbert **Seconded:** Cllr. Pamela Idelson **Unanimous** 

PA19/09604 Poundstock (Poundstock Electoral Division) Malibu Cottage Widemouth Bay Bude Cornwall EX23 OAG Replacement dwelling - Mr And Mrs S Williams - PA19/09604 (Case Officer - Emma Venning). Objections given to the original application PA19/03272 re-apply namely 'the proposed replacement dwelling was considered to be incomparable in size, bulk and scale of the dwelling being replaced; the dominant and contemporary design is of an inappropriate scale and character to its location and if permitted would have a negative impact on the landscape within an Area of Greater Landscape Value (AGLV) being clearly visible from the South West Coast Path, users of the beaches and surrounding areas'. It was resolved to object.

167/19 Proposed: Cllr. Stephen Pawley

Seconded: Cllr. Alistair Rowland

Unanimous

\*\* Cllr. Colin Gilbert left the room.

PA19/09662 Poundstock (Poundstock Electoral Division) Land North of Trewithian, Poundstock, Bude Proposed residential development of 5 dwellings and new access – Mr. C Gilbert – PA19/09962 (Case Officer –

Chairman's Signature	Dated
----------------------	-------

Richard White). Lengthy discussions were held and the plans viewed. Cllr. Stephen Pawley proposed the notion of development in principle on this site be approved, but the number of dwellings, scale, mass and design be reviewed, Cllr. Brian Furse seconded, without support the motion failed (2-5). Following further discussions, agreed to make the following comments: The land proposed for the development of 5 dwellings was considered to be an inappropriate use of agricultural land in the setting of the Area of Outstanding Natural Beatuty (AONB). The large gap between the urban edge of the settlement and isolated buildings beyond the edge of the settlement was not thought to be an appropriate location for infill development. The number of dwellings, scale, mass and design was considered unsuitable in response to the setting of the landscape. The road speeds throught the settlement are a very significant concern making the the proposed access for the development unsuitable with inappropriate visibility when positioned immediately after a gateway.

- \* Standing Orders reinstated.
- \*\*Cllr. Colin Gilbert returned to the room.

## 8. Council's Representatives to Outside Bodies:

#### 168/19

Cllr. Brenda Alison gave a brief report on the AONB Conference held at The Pavillion, Royal Cornwall Show, Wadebridge.

## 9. Portfolio Reports:

#### 169/19

- a) Cemetery and Closed Churchyard: Nothing to report.
- b) <u>Emergency Procedure</u>: Chairman asked if a member could continue the work of former Cllr. Kirsty Philpott, to be considered further at the next meeting.
  - c) Footpaths: Nothing to report.
- d) <u>Highways</u>: The Chairman gave an update on the Public Consultation for Parking Restrictions in Widemout Bay and Speed Restrictions at Bangors. All comments received have been taken into consideration. In respect of Widemouth Bay, Marine Drive and Leverlake Road will be included in the 'No Parking Zone' and will be patrolled and enforced, to include road side verges. Notice has been taken of the objections from residents in Atlantic Close, Coombe Lane and The Crescent and will now not be included in the 'No Parking Zone'. No reference made to permit parking. In respect of the Speed Restrictions at Bangors, the 50 mph zone along the A39 will commence from north of Swelle Piggery to South of Trewithian. The suggestion put forward to include Treskinnick Cross within the 50 mph speed limit was rejected.

Flooding across the road from A39 Coppathorne to Widemouth Bay and damage to the road surface was reported.

- e) Planning: Nothing to report.
- f) <u>Public Toilets</u>: Lead Member Colin Gilbert reported there have been no incidents this month. The Chairman gave an update on a very positive meeting with Cornwall Council (Mike Beckett) Cormac and Community Network Officer (Zoe Bernard-John) where the list of repairs originally put forward in 2015 by the Parish Council. Cornwall Council is anxious for the lease to be signed as soon as possible, to that end the work will start as soon as possible. If the work has not been completed a schedule of outstanding repairs will be included as part of the lease agreement, to be discussed at the next meeting along with the matter of the tissue dispensers.

10.	<u>Working</u>	Group	Reports:
170	/19		

Chairman's Signature	Dated

a) Cllr. Alison Rowland gave a report from the NDP Steering Group meeting held on 14 November 2019. Firstly she gave thanks to Cllr Brenda Alison having resigned from the Steering Group for all the work she has done. The Landscape & Environment sub-group have carried out a A Wildlife Survey and attended an AONB Conference The NDP Calendar 2020 in production, limited to 50 and will be available at The Beach House Shop, Widemouth Bay. Development & Industry and Amenities sub-groups questionnaires are available to download on the website, deadline for completion is the end of November 2019 following which analysis will begin. The decision was taken to only accept completed questionnaries from the Pumpkin Festival. Following the Expression of Interest for continued grant funding the formal application is underway. Work is still ongoing for a Mission Statement. She was delighted to announce the final draft of the Logo has been approved, subject to copyright by the artist. An amendment to the Terms of Reference were put forward namely;

9(b) Whilst Members as individuals will be accountable to their parent organisations, the Steering Group as a whole is accountable to the wider community for ensuring that the Plan reflects their collective expectations.

To read as follows: -

- 9(b) Whilst Members as individuals will be accountable to their parent organisations, the Steering Group as a whole is accountable to the Parish Council.
- 9(c) The Parish Council is accountable to the wider community for ensuring that the Plan reflects the publics expective collective expectations.

**Resolved** to accept the amendment to the Terms of Reference.

171/19 Proposed: Cllr. Alison Rowland Seconded: Cllr. Stephen Pawley Unanimous

It was noted there is now a vacancy for the Parish Councillor on the NDP Steering Group, to be considered at the next meeting. Cllr. Alison Rowland advised the next Steering Group Meeting will be held on 16 January 2020.

## 11. Correspondence:

#### 172/19

a) Discuss location and funding of defibrillator, following on from the offer made by a member of the public **resolved** to ask Cornwall Council if it would be possible to locate a defibrillator on the public toilets building in Widemouth Bay.

173/19 Proposed: Cllr. Stephen Pawley Seconded: Cllr. Alison Rowland Unanimous

#### 12. Agende items:

## 174/19

a) EDG1634 Bude Community Network TRO's Consultation Report: - See 169/19 Highways.

Widemouth Bay Parking Restrictions.

Bangors Speed Reduction.

## 175/19

b) Financial Regulations – Review Draft Financial Regulations. The Chairman prepared a list of amendments to be viewed alongside the draft document previously circulated, to be considered for adoption at the next meeting.

## 176/19

c) To discuss the motion put forward by Cllr. Brenda Alison 'Review CALC advice - Finance on the

Chairman's Signature	Dated
----------------------	-------

agenda 31 October 2019 and take appropriate action to meet Financial Regulations, General Data Protection Regulations and Transparency Code when publishing financial data'. No further action.

d) To discuss draft budget and resolve Parish Council Precept for the 2020/2021 Financial Year – In consideration of the draft budget previously circulated and discussed, **resolved** to precept the amount of £35,000.00 (thirty-five thousand pounds).

177/19 Proposed: Cllr. Pamela Ideslon Seconded: Cllr. Brenda Alison Unanimous

d) Update security and investigate problems with laptop, following discussion resolved to action.

178/19 Proposed: Cllr. Stephen Pawley Seconded: Cllr. Colin Gilbert Unanimous

## 13. Finance:

# 179/19

a) Update External Audit – External Auditors Report completed.

b) To note balances as at 26/11/2019: - Current Account £171,904.45 Reserve Account £69,177.20.

c) To note income: None.

d) Resolved to authorise payments of outstanding accounts totalling £5,753.81.

**180/19 Proposed:** Cllr. Stephen Pawley **Seconded:** Cllr. Colin Gilbert **Unanimous** 

No.	Payment to:	Description:	Ву:	Amount:
1	Royal British Legion	Poppy Wreath	Cheque	£TBA
2	T.J. Davies	18/11/19 Public Toilets Cleaning 01-30 Nov	BACS	£450.00
3	T.J. Davies	18/11/19 Blockages October (x7)	BACS	£210.00
4	Mr. S. Furse	Maintenance Cemetery & Churchyard 2019	BACS	£2,450.00
5	Mr. S. Furse	Remove fallen tree in cemetery	BACS	£100.00
6	Mr. S. Furse	Remove branches overhanging path in churchyard	BACS	£95.00
7	Martin Group Services	Stationery Invoice 60785 (NDP Paper)	BACS	£21.99
8	PKF Littlejohn	AGAR 31 March 2019 Invoice SB20193758	BACS	£360.00
9	Lynn Pluess	Wages Month 8	BACS	£735.54
10	HMRC	PAYE/NIC Month 8	Cheque	£4.85
11	Martin Group Services	Stationery Invoice (NDP Ink Cartridge)	BACS	£74.55
12	Seiretto	Invoice B20197027	BACS	£23.99
13	Gildhouse	Pumpkin Festival Table Hire	BACS	£37.50
14	T.J. Davies	Public Toilets Cleaning 01-31 Dec	BACS	£450.00
15	Lynn Pluess	Wages Month 9	BACS	£735.54
16	HMRC	PAYE/NIC Month 9	Cheque	£4.85

e) Bank Reconciliations circuated and noted by Councillors.

Chairman's Signature	Dated

# 181/19

- a) Lease of Public Toilets
- b) Emergency Procedures
- c) Financial Regulations
- d) Defibrillator

# 15. Date of next meeting:

# 182/19

The date of the next Ordinary Poundstock Parish Council on Tuesday 28 January 2020 to commence at 7:30pm subject to matters requiring urgent attention.

# 16. Casual Vacancy:

# 183/19

Three applicantions were received and each applicant was invited to attend the meeting, as they were all unable to attend resolved to defer to the January meeting.

**184/19 Proposed:** Cllr. Alison Rowland **Seconded:** Cllr. Brian Furse **Unanimous** 

# 17. Meeting Closed:

# 185/19

The Chairman closed the meeting at 21:44 hrs.

Chairman's Signature	Dated