

MINUTES OF ORDINARY MEETING OF POUNDSTOCK PARISH COUNCIL ON TUESDAY 26 MARCH 2019

An Ordinary Meeting of Poundstock Parish Council was held in Bangors Methodist Hall on Tuesday 26 March 2019 at 7.30 p.m. Councillors present were Stephen Pawley, Alison Rowland, Pamela Idelson, Alistair Rowland, Fred Ward and the Clerk Mrs. Lynn Pluess.

1. Apologies for absence: **031/19**

Apologies were received and accepted from Cllr. Brenda Alison, Cllr. Colin Gilbert, Cllr. Kerensa Cobbledick and Cllr. Kirsty Philpott.

Cllr. Brian Furse was absent.

2. To receive Declaration of Interest and Dispensations: **032/19**

(a) Items on the agenda: -

Cllr. Pamela Idelson A+PA18/11123.

(b) Gifts over £25.00 – None.

3. Public Participation - Matters raised by Members of the Public on an agenda item: **033/19**

Preliminary notice was given for the possible siting of a crematorium in Poundstock and concern was raised over the delay regarding parking restrictions at Widemouth Bay.

4. Minutes of the previous meetings: **034/19**

It was **resolved** to approve the minutes of the last Ordinary Meeting held on 29 January 2019 proposed Cllr. Pamela Idelson seconded Cllr. Alison Rowland, **unanimous**.

5. Reports: **035/19**

County Councillor's Report:

Cornwall Councillor Nicky Chopak referred to the extra-ordinary meeting held by Bude Community Network Panel on 14 February 2019 to discuss the overnight closure of Stratton MIU. The NHS is still struggling to get staff consequently closure will remain in place probably until October, opening will continue from 08:00 to 22:00 hrs. The message coming from that meeting was Stratton is only Minor Injuries Unit any medical emergencies should be an Emergency 999 Call. In the meantime, conversations are in place with Patient Participation Group, Cornwall Community Trust and NHS looking into establishing an Ambulance Station at Stratton. The NHS in Cornwall has launched Apprentice Schemes. She attended two meetings on the Community Governance Review regarding how parishes could work closer together and will give a further update following a meeting to be held in Redruth next Tuesday. An initial meeting was held yesterday to discuss improvements to the A39 and how access to the A30 can be improved for better links to Okehampton, Exeter and across to Barnstable making the whole of this area more accessible. She reminded Council of the 'Meet the Planners' meeting on 28 March 2019.

Chairman's Report:

The Chairman was pleased to report the original Conveyance dated 15 December 1930 and Deed of Trust dated 15 April 1932 have both been located. He gave a report of a meeting held with Cornwall Councillor Nicky Chopak and Mike Beckett to discuss the issues with the public toilets and options moving forward. He reported a letter had been received from the Parochial Church Council regarding the wreath.

Clerk's Report: None.

6. Planning Decisions given by Cornwall Council: **036/19**

19.02.2019 PA18/11123 WITHDRAWN Applicant: Mrs P Idelson Location: Trebarfoot Manor Poundstock Bude Cornwall EX23 0DH Proposal: outline application with all matters reserved except access for the erection of an agricultural dwelling for a farm manager Parish: Poundstock.

21.02.2019 PA18/03367/PREAPP Closed - advice given Applicant: Rev. Linda Barriball Location: Dimma Methodist Church Poundstock Bude Cornwall EX23 0EE Proposal: Pre-application advice for conversion of redundant Chapel to residential unit. Parish: Poundstock.

01.03.2019 PA19/00729 APPROVED Applicant: Regency Estates [1945] Ltd Location: Meads Farm Poundstock Bude Cornwall EX23 0EE Proposal: Variation of condition 2 of PA18/09181 (Change of use of former golf driving range building/domestic garage store to a dwelling) to alter the roof line and pitch and floor level. Parish: Poundstock.

Chairman's Signature.....

Dated.....

04.03.2019 PA19/00954 APPROVED Applicant: Mr Michael Spry Location: Swelle Piggery Poundstock Bude Cornwall EX23 ODW Proposal: Erection of a cattle shed for housing livestock (part retrospective) Parish: Poundstock.
 11.03.2019 PA19/01064 APPROVED Applicant: Ms Jane Montague Location: Little Wanson Poundstock Coast Road Bude Cornwall Proposal: Variation of condition 3 in respect of application PA14/12219 (Removal of a derelict timber shed and replacement with a new ancillary accommodation building) to allow guests to stay in the development Parish: Poundstock.
 12.03.2019 PA19/01172 APPROVED Applicant: Mr & Mrs K Marks Location: Lower Penhalt Bungalow Coast Road Bude Cornwall EX23 ODF Proposal: Construction of a first-floor extension, formation of balcony and internal alterations Parish: Poundstock.
 14.03.2019 PA19/01390 APPROVED Applicant: Mrs S Jose Location: Brooklyn Helscott Road Marhamchurch Bude Cornwall Proposal: Application for a non-material amendment in respect of PA18/06741 for minor revisions to the roof extension from the main roof and revisions to the flanks of the main extension. Parish: Poundstock.

Planning Applications:

PA19/00435 Poundstock (Poundstock Electoral Division) Land North of Dolphin House Poundstock Bude Cornwall EX23 OAU Application for Outline Planning Permission with all matters reserved for the construction of a single detached dwelling - Mr T Perry - PA19/00435 (Case Officer - Richard White) Following lengthy discussion it was **resolved** to object to the application on the following grounds; visibility at the junction onto the highway is substandard; not rounding-off of the site but in view of the existing linear development the application was considered to be development in the open countryside; loss of residential amenity space proposed by Cllr. Alison Rowland seconded Cllr. Alistair Rowland **(4-1)**
PA19/01399 Poundstock (Poundstock Electoral Division) Higher Penhalt Poundstock Bude Cornwall EX23 ODG Proposed extension to existing stables - Mr & Mrs Mackay - PA19/01399 (Case Officer - Lorraine Lehan). Following discussion, it was resolved to **respond** to the notification that it is difficult to make a comment due to the lack of information on the drawings and application proposed Cllr. Stephen Pawley seconded Cllr. Fred Ward, **unanimous**.
PA19/01949 Poundstock (Poundstock Electoral Division) The Old Mill Millook Coast Road Bude Cornwall Application for Demolition of garage and construction of extension to form additional living accommodation – Mr & Mrs Tim and Sarah Doe – PA19/01949 (Case Officer Lorraine Lehan). Following consideration of the plans it was **resolved** to respond with support but suggest a condition that the extension is only used as part of the main house for family and friends, proposed Cllr. Fred Ward seconded Alison Rowland, **unanimous**.
PA19/01950 Poundstock (Poundstock Electoral Division) The Old Mill Millook Coast Road Bude Cornwall EX23 ODQ Listed Building Consent for the demolition of garage and construction of extension to form additional living accommodation – Mr & Mrs Tim and Sarah Doe – PA19/01950 (Case Officer – Lorraine Lehan). Following consideration of the plans it was **resolved** to respond with support but suggest a condition that the extension is only used as part of the main house for family and friends, proposed Cllr. Fred Ward seconded Alison Rowland, **unanimous**.
PA19/02185 Poundstock (Poundstock Electoral Division) The Old Mill House Millook coast Road Bude Cornwall Erection of a single storey garden shed/store – Mr Timothy Doe – PA19/02185 (Case Officer Lorraine Lehan). Following consideration of the plans **resolved** reply with objections as the proposed materials are inappropriate which should match the existing listed building proposed Cllr. Stephen Pawley seconded Cllr. Fred Ward **(4-0) 1 abs**.
PA19/11611 Poundstock (Poundstock Electoral Division) Land E of Querenca Penfound Road Bude Cornwall Construction of 2 detached self-build homes with Variation of Condition 2 (approved plans in respect of application PA17/10042) – Mr C Kendall – PA19/11611 (Case Officer Richard White). Following consideration of the plans **resolved** reply with objection that this is now overdevelopment of the site and not in keeping with surrounding properties, proposed Cllr. Stephen Pawley seconded Cllr. Pamela Idelson, **unanimous**.

7. Council’s Representatives to Outside Bodies: No reports. **037/19**

8. Portfolio Reports: **038/19**

- (a) Cemetery and Closed Churchyard: The Chairman reported the Cemetery Charges and Conditions are still being looked into.
- (b) Emergency Procedure: No report.
- (c) Footpaths: No report.
- (d) Highways: No report.
- (e) Planning: No report.
- (f) Public Toilets: Report of a meeting held by Cornwall Councillor Nicky Chopak with Mr. M. Beckett from Cornwall Council. Various concerns were raised as summarised by Cornwall Councillor Nicky Chopak namely; items from the list of works required at the initial handover in 2016 are still to be completed, some having already been carried out by and at the expense of the parish council; it was agreed the compliance in respect of electric and water supply is to be carried out by Cornwall Council as was its responsibility at the time; the annual grant of £15,000 although up for review this year,

Chairman’s Signature.....

Dated.....

would have to continue as a minimum, Cllr. Chopak will request car park revenue for clarification; potential purchase of the toilets as previously suggested was thought to be inappropriate at this time in view of the outstanding issues and the legal position as to the covenant; the Tenancy at Will should continue until all matters have been resolved; the drainage is causing immense problems, cost and hassle despite remedial work having been carried out; how to prevent over night campers emptying their cassettes into the toilets and how the issue of camper vans parking over night could be resolved was a matter of concern; the showers having not worked properly since the handover, mainly due to the sand and therefore ideas are needed on how to resolve this issue. Following discussions, it was resolved to remove and replace existing toilet roll holders for Twin Tork Smart One Tissue Dispensers, resulting in 40% reduction in tissue usage at a cost of £400.00 proposed Cllr. Stephen Pawley, seconded Cllr. Alistair Rowland, **unanimous**.

9. Working Group Reports:

039/19

(a) Parish Hall & New Community Building – The Chairman gave an update regarding the parish hall following which it was **resolved** to instruct the solicitors to apply for first registration, proposed Cllr. Stephen Pawley seconded Cllr. Pamela Idelson, **unanimous**.

(b) Neighbourhood Development Plan – Cllr. Alison Rowland reported the Steering Group met on 14 March 2019. Kathryn Statham from Cornwall Council gave a presentation on Local Landscape Character Assessment. Kathryn Stratham, a Landscape Architect has worked for Cornwall Council for over 25 years covering lots of landscape related jobs, now makes comments on the impact of development through planning applications and assists Local Councils to write an evidence-based Landscape Character Assessment for Neighbourhood Development Plans. She gave a comprehensive talk on Local Landscape Character Assessments and offered to give a 2-3-hour training session to volunteers about LLCA and how to complete the Field Work Sheets to identify landscape character types on the map. The training day has been organised for Saturday 13 April 2019 and all are welcome. Following discussions **resolved** to engage NDP Consultant Ali Rowe proposed Alison Rowland seconded Cllr. Pamela Idelson, **unanimous**. The Landscape and Environment Group will be holding a public consultation event at The Widemouth Manor on Saturday 27 April 2019 from 4pm – 5:30pm, following discussions **resolved** to cover the cost of the refreshments at £150.00, proposed Cllr. Alison Rowland seconded Cllr. Pamela Idelson, **unanimous**. The next Steering Group Meeting will be held on 11 April 2019.

10. Correspondence: None.

040/19

11. Agenda Items:

041/19

(I) Quotation for Summer Cleaning of Public Toilets was considered, **resolved** to continue with T.J. Davies Cleaning for the summer period at a cost of £1,100.00 per calendar month, proposed Cllr. Pamela Idelson seconded Cllr. Alison Rowland, **unanimous**.

(ii) Quotation for Public Toilet Consumables and Showers was discussed, **resolved** to replace all the existing toilet roll holders with twin one tissue dispensers, proposed Cllr. Stephen Pawley seconded Cllr. Alistair Rowland, **unanimous**.

(iii) Quotation to replace of the West Gate in the Churchyard at the cost of the materials from P.J. Marshall and to place a commemorative plaque on the gate was discussed, **resolved** to accept the quote to replace the gate proposed Alistair Rowland seconded Alison Rowland, **unanimous**. The Parochial Church Council is to be consulted with regards to the placing of the commemorative plaque.

(iv) Mandate Change and Online Banking Authorisation was discussed, **resolved** Cllr. Alison Rowland, Cllr. Stephen Pawley and the Clerk be the signatories for online banking; the Clerk as the Responsible Financial Officer presents each invoice to the Council for approval to be signed by the first signatory the RFO then initiates the payment online to be authorised by the second signatory in accordance with Financial Regulations proposed by Cllr. Pamela Idelson, seconded Cllr. Alistair Rowland, **unanimous**.

(v) Annual Donations to Local Community Organisations, **resolved** to give grant donation to The Poundstock Packet £500.00; Bangors Methodist Church Fund £250.00; Dimma Methodist Church Fund £250.00 proposed Cllr. Fred Ward seconded Cllr. Alistair Rowland, **unanimous**.

(vi) Clerk's Annual Expenses, following discussion **resolved** to contribute £65.00 per quarter towards internet connection and £30.00 per quarter heating, lighting and inconvenience allowance for use of own premises, proposed Cllr. Pamela Idelson seconded Cllr. Fred Ward, **unanimous**. It was then **resolved** make payment from 01 April 2018 proposed Cllr. Pamela Idelson seconded Cllr. Alison Rowland, **unanimous**.

12. Finance:

042/19

Balances:

Statement Date:	Account:	Amount:
21 Feb 2019	Current Account	£134,446.50
21 Jan 2019	Savings Account	£80,556.63

Chairman's Signature.....

Dated.....

	Total Amount	£215,003.13
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Income:

Cr. No.	Payment from:	Description:	Amount:
BACS-TBC	Cornwall Council	LMP 2018-19 (Advised 09/02/2019)	£1,099.55
BACS-TBC	Cornwall Council	SWCP 2018-19 (Advised 09/02/2019)	£792.31
BACS-TBC	Cornwall Council	Grant Payment of Public Conveniences 18/19 (Advised 07/03/2019)	£15,000.00
BACS-TBC	HMRC VAT	VAT 2017-2018 Refund (Submitted)	£2,309.85
BACS-TBC	South West Water	Credit Public Toilets VAT	£1,826.88
BACS	Barclays Bank	Interest for the Period 03 Dec 2018 – 03 Mar 2019	£40.17
Total Income			£ 21,068.76

Expenditure:

It was **resolved** to authorise payment of accounts as tabled, proposed Cllr. Pamela Idelson seconded Cllr. Alistair Rowland, **unanimous**.

No.	Payment to:	Description:	Amount:
101132	Martin Group Services	Noticeboard Magnets	£7.20
101133	T.J. Davies	Cleaning Public Toilets 01-31 March 2019	£430.00
101134	T.J. Davies	Clearing Blockages Pubic Toilets (x7)	£210.00
101135	Bangors Methodist Church	Hall Hire April-May-June 2019	£60.00
101136	Bangors Methodist Church	NDP Hall Hire Feb-March-April 2019	£60.00
101137	Mrs. Lynn Pluess	Wage Month 12	£733.50
101138	HMRC	PAYE/NIC Month 12	£9.24
Total Expenditure			£1,509.94

13. To note items for Agenda:

043/19

Review of Cemetery Charges and Conditions.

14. Date of next meeting:

044/19

The date of the next Ordinary Meeting of Poundstock Parish Council on Tuesday 30 April 2019 following the Annual Parish Meeting to commence at 7pm.

15. Meeting Closed:

045/19

The meeting was closed at 21:30.

Chairman's Signature.....

Dated.....