

MINUTES ORDINARY MEETING OF POUNDSTOCK PARISH COUNCIL ON TUESDAY 20 MARCH 2018

A Meeting of Poundstock Parish Council was held in Bangors Methodist Hall on Tuesday 20 March 2018 at 7.30 p.m.

Cllr. Stephen Pawley was in the chair also present were Councillors Brenda Alison, Kerensa Cobbledick, Colin Gilbert, Kirsty Philpott, Alistair Rowland and Fred Ward. Also in attendance were the Clerk Mrs. Lynn Pluess, Cornwall Councillor Nicky Chopak and 3 members of the public.

053/18 Apologies for absence: Apologies were received and accepted from Cllr. Pamela Idelson-Smith and Cllr. Alison Rowland. Cllr. Brian Furse was absent.

054/18 Receipts of 'Declaration of Members' Interests Relating to any Items Appearing on the Agenda:

- (a) Items on the agenda – Cllr. Alistair Rowland PA18/01279.
- (b) Gifts over £25.00 – None declared.

055/18 Dispensations: No dispensation requests.

056/18 Minutes of the previous meetings:

- (a) It was proposed by Cllr. Colin Gilbert, seconded Cllr. Kerensa Cobbledick and **resolved** to approve the minutes of the previous meeting held on 20 February 2018, all agreed. Cllr. Brenda Alison abstained.

057/18 Public Participation - Matters raised by Members of the Public on an agenda item: Members of the public in attendance addressed the Council regarding planning and public footpaths.

058/18 Planning Decisions given by Cornwall Council:

21.02.2018 PA17/10309 APPROVED Applicant: Mr Luke Goodearl Location: Land South Of Toms End Ashton Walk Widemouth Bay Bude Cornwall Proposal: Removal of existing static caravan and erection of new dwelling within the curtilage of Toms End Parish: Poundstock.

059/18 Planning Applications:

PA18/01279 Poundstock (Poundstock Electoral Division) Creathorne Bungalow Poundstock Bude Cornwall EX23 ONE Proposed replacement dwelling, detached garage and small extensions to temporary static caravan – Mr. And Mrs. White. Following discussions and in consideration of the plans Cllr. Kirsty Philpott proposed Cllr. Colin Gilbert seconded and **resolved** the application be supported. Chairman Cllr. Stephen Pawley abstained.

060/18 County Councillor's Report: Ward Member Nicky Chopak advised the Adult Social Care consultation period on care of elderly in Cornwall has been extended to 11th April 2018. She spoke on the collection of household waste which is to remain the same until food waste buckets are circulated triggering the start of fortnightly collections. Funding for highway improvements will be refreshed on 1st April 2018, Cllr. Chopak asked that consideration be given to traffic calming measures at Bangors and a request made by the next meeting.

061/18 Chairman's Report: The Chairman brought the following items to the attention of the Council.

- (a) The outcome of the Code of Conduct Assessment was that no breach of the Code of Conduct had been found.
- (b) The Clerk is to be included in all correspondence.
- (c) There must be no undermining of the Clerk's duties and responsibilities.
- (d) All expenditure, unless permitted under Standing Orders, must be authorized in advance by the Council.
- (e) No personal comments should be made on matters brought to the Council either directly or through lead members.
- (f) Guidance was being awaited from CALC in relation to the revision of Standing Orders.

062/18 Clerk's Report: The Social Media Policy & Complaints Handling Policies recently adopted were handed to members for inclusion in their individual Councillor's Pack.

063/18 Portfolio Reports:

- (a) Public Toilets – Lead Member Cllr. Colin Gilbert gave a verbal report. Re-painting the outside of the building has commenced as has the carpentry inside the building. There is still the ongoing problem of the drains blocking

Chairman's Signature.....

Dated.....

which has been reported to Cornwall Councillor Nicky Chopak who has suggested Cornwall Council undertake a survey of the complete drainage system and rectify the problem.

- (b) Highways – Lead Member Cllr. Kerensa Cobbleddick gave a verbal report on highway problems she had received and reported to Oliver Jones namely; pot holes and surface water along Leverlake Road; overgrown road hedges and mud on the road in Widemouth Bay. Oliver Jones advised a Highway Steward and Highway Safety Inspector will be investigating these issues. She put forward suggestions to make drivers more aware of children crossing at Bangors to be considered further at the next meeting post April 2018 when funding becomes available namely; bus stop signage painted on both carriageways; caution children crossing signs; speed reduction; double white lines; traffic island and flashing speed awareness signs.
- (c) Transport – No report.
- (d) Planning – Lead Member Cllr. Stephen Pawley advised comprehensive pre-application advice has been received for Kennacott Court and is available on Cornwall Council’s Planning website.
- (e) Cemetery – Lead Member Cllr. Brenda Alison gave a verbal report. She spoke on the grassed entrance to the church which she been informed is land belonging to the highway, therefore any improvements would require their approval and only carried out by a licensed contractor. Following discussion, it was **resolved** that Cllr. Brenda Alison approach Michael Vanstone Contractors with the problem for a solution with any associated costings to then be considered further at the next meeting, as proposed by the Chairman, seconded by Cllr. Colin Gilbert, agreed unanimously. **Cllr. Brenda Alison to action.**
- (f) Footpaths – No update at present.

064/18 Working Group Reports:

- (a) Parish Hall & New Community Building – Chairman Cllr Stephen Pawley gave a verbal report. A report will be published in the next issue of The Packet inviting people to come forward with suggestions on location.
- (b) Neighbourhood Development Plan – No update at present, however the Terms of Reference formal document has been circulated.

065/18 Correspondence:

- (a) Cornwall AONB Annual Conference to be held on 14 April 2018 at Royal Cornwall Pavilion, Wadebridge.

066/18 Agenda Items:

- (a) Public Toilets - The Chairman requested this item be considered in confidential session at the end of the meeting.
- (b) Neighbourhood Plans Terms of Reference to be deferred to the next meeting.
- (c) Finance Parish Council Investments – Cornwall Council Facility Agreement and CCLA Public Sector Deposit Fund. Following discussion, **resolved** that £85,000.00 be invested with Cornwall Council Facility Agreement, proposed by Cllr. Brenda Alison, seconded by Cllr. Alistair Rowland, agreed unanimously. Furthermore, it was **resolved** that £80,000.00 be invested with CCLA Public Sector Deposit Fund as proposed by Cllr. Brenda Alison, seconded by Cllr. Kirsty Philpott, agreed unanimously. **Clerk to action.**
- (d) LMP Agreement 2018-19 – Following discussion it was **resolved** to accept the offer, proposed by Cllr. Colin Gilbert seconded by Cllr. Kerensa Cobbleddick, agreed unanimously. SWCP Agreement 2018-19 – Following discussion it was **resolved** to accept the offer subject to the timescale given, proposed by Cllr. Stephen Pawley, seconded by Cllr. Colin Gilbert, agreed unanimously. **Clerk to action.**
- (e) Annual Grants – Following discussion it was resolved to make grant payment to Bangors Methodist Church Fund of £250.00, Dimma Methodist Church Fund of £250.00 and The Poundstock Packet of £500.00 as proposed by Cllr. Colin Gilbert, seconded by Cllr. Fred Ward, agree unanimously. **Clerk to action.**

067/18 Finance:

- (a) Balances as at 20 March 2018.

Statement Date:	Account:	Amount:
21 February 2018	Current Account	£164,716.34
21 February 2018	Savings Account	£80,396.15
	Total Amount	£245,112.49

- (b) Income duly noted:

Chairman’s Signature.....

Dated.....

Cr. No.	Payment from:	Description:	Amount:
BACS	Denise Wellington	Notice of Internment David BALL	£185.00
107307	David Gynn Memorials	Headstone to the late Heather MORRISH	£70.00
Total Income			£255.00

(c) Expenditure duly noted:

It was **resolved** to authorise payment of accounts outstanding as tabled proposed Cllr. Kirsty Philpott seconded Cllr. Fred Ward, carried unanimously.

No.	Payment to:	Description:	Amount:
101023	Martin Group Services	Stationery	£3.20
101024	Mat Sampson	Emergency Call to Unblock Foul Sewer Toilets	£164.00
101025	Alison Rowland	Local Planning Conference Mileage & Expenses	£63.20
101206	South West Water	For services at Burial Ground	£9.18
101207	South West Water	For services at Conveniences Widemouth Bay	£2,449.39
101208	Mrs. Lynn Pluess	Wage Month 12	£683.46
101209	Trade Mark	Interim Payment Public Toilets	£2,182.26
101210	HMRC	PAYE & NI Contributions Month 12	£62.32
101211	Bangors Methodist Church	Grant Assistance with Churchyard Maintenance	£250.00
101212	Dimma Methodist Church	Grant Assistance with Churchyard Maintenance	£250.00
101213	The Poundstock Packet	Annual Grant to assist with publishing	£500.00
Total Expenditure			£6,617.01

068/18 Suggestions for Future Agenda Items: Emergency Planning.

069/18 Date of next meeting:

The date of the next Ordinary Meeting of Poundstock Parish Council on Tuesday 24 April 2018.

066/18 Public Toilets - To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting. Cllr. Kerensa Cobbledick declared an interest before the following item was discussed. The Council considered the tender documents received and following discussion Cllr. Kerensa Cobbledick proposed, Cllr. Colin Gilbert seconded that the tender received from T.J. Cleaning for the summer period of £1,100.00 be accepted, agreed unanimously. **Resolved** that the company T.J. Cleaning be instructed to carry out the work.

071/18 Meeting Closed:

The meeting was closed at 21:18.

Chairman's Signature.....

Dated.....