

## MINUTES OF AN ORDINARY MEETING OF POUNDSTOCK PARISH COUNCIL ON TUESDAY 26 JUNE 2018

An Ordinary Meeting of Poundstock Parish Council was held in Bangors Methodist Hall on Tuesday 26 June 2018 at 7.30 p.m. Councillors present were Stephen Pawley, Alison Rowland, Brenda Alison, Colin Gilbert, Pamela Idelson, Kirsty Philpott, Alistair Rowland and Fred Ward. Also, in attendance were Cornwall Councillor Nicky Chopak and the Clerk Mrs. Lynn Pluess.

Apologies for absence: **110/18**

Apologies were received and accepted from Cllrs. Kerensa Cobbledick. Cllr. Brian Furse was absent.

2. To receive Declaration of Interest and Dispensations: **111/18**

(a) Items on the agenda – None.

(b) Gifts over £25.00 – None.

(c) Dispensations – None.

3. Public Participation - Matters raised by Members of the Public on an agenda item: None. **112/18**

4. Minutes of the previous meetings: **113/18**

It was **resolved** to approve the minutes of the Annual Council Meeting held on 29 May 2018 proposed Cllr. Colin Gilbert seconded Cllr Brenda Alison, **unanimous**.

5. Reports:

County Councillor's Report: **114/18**

Ward Member Cllr. Nicky Chopak had no further updates since the previous meeting.

Chairman's Report:

The Chairman reported that there is some concern about communicating with elderly residents in the Widemouth area highlighted by a recent planning application resolved by local people acting positively within the community.

Clerk's Report:

Training days for Councillor Skills on 7 July 2018 in Truro and Code of Conduct Training with various dates and locations have been circulated to members.

6.1 Planning Decisions given by Cornwall Council: **115/18**

18.05.2018 **PA18/03110** APPROVED Applicant: Mr & Mrs Hopper Location: Penfound Farm Penfound Road Poundstock Bude Cornwall Proposal: Replacement Dwelling Parish: Poundstock

18.05.2018 **PA18/03332** APPROVED Applicant: Mr & Mrs Crouch Location: Langford Hele, Gwel Teg Access To Langford Hele Marhamchurch Bude EX23 0HR Proposal: Single-storey Rear Extensions and Terraces together with Single storey Front Porch Extension. Parish: Poundstock

6.2 Planning Applications: **116/18**

**PA18/04275** Poundstock (Poundstock Electoral Division) Land West Of Polventor Vicarage Lane Poundstock Bude EX23 0AU Knock down existing leaking old agricultural store approx. 5m x 4m and build a new store further back the field slightly higher and larger to house tools and machinery for maintaining the field. - Mr Steve Trace - PA18/04275 (Case Officer - Emily Jones). Following discussion and consideration of the plans Cllr. Stephen Pawley proposed Cllr. Fred Ward seconded, **resolved** to support the application on the grounds the proposed development is considered a material improvement to the existing building however, furthermore members considered a restrictive condition be imposed to prevent the building being converted into a residential dwelling in the future **(6-2 decision carried)**.

7. Council's Representatives to Outside Bodies: No reports. **117/18**

8. Portfolio Reports: **118/18**

(a) Cemetery and Closed Churchyard: Lead Member Cllr. Brenda Alison reported on a meeting held with the churchyard maintenance contractor to discuss a revised cutting schedule delayed due to weather conditions. The gate to the west of the church and the entrance gates to the cemetery require some attention. Cllr. Nicky Chopak voiced some concerns regarding the extend of the council's responsibility. Cllr. Stephen Pawley proposed Cllr. Pamela Idelson seconded and it was resolved to arranged a meeting with the Parochial Church Council to discuss the issues, unanimous. **Clerk to action.**

(b) Emergency Procedure: Lead Member Cllr. Kirsty Philpott reported on a meeting held on 12 June 2018 to put procedures in place in the event of an emergency. A Community Emergency Plan can help a community prepare for an

Chairman's Signature.....

Dated.....

emergency to minimize its impact should they be affected. The plan will cover a host of emergencies like flooding, fires, snow, lost children etc. She will investigate further the templates and information previously circulated to members and proposals to form a working group to include the wider community. Grant funding is available for the project. **Cllr.**

**Kirsty Philpott to action.**

(c) Footpaths: Lead Member Cllr. Alison Rowland gave an update on previous issues namely subsidence on the PROW 12 from West Haven to PROW 24 currently on the schedule of works, but not actioned to date. Cllr. Nicky Chopak advised a gate will not be placed on this right of way, mindful of minimizing features along the route to improve accessibility and not willing to adversely affect public access, therefore the site will be left unimpeded. The missing gate on the bridleway from Widemouth to Higher Widemouth (Coombe Lane) is still being investigated. **Cllr. Alison Rowland to action.**

(d) Highways: No issues to report.

(e) Planning: Lead Member Cllr. Stephen Pawley attended the appeal on PA18/002543 Land at Longmoor Field and reported the appeal was lost 11 votes to 2. He spoke of the concerns raised by the North Cornwall Cluster Group highlighting the problems concerning Rural Exception Sites (Policy 9) within the Local Plan previously emailed to members; *'Rural Exception Site policies are therefore being used to build excess housing on green field sites, outside of a settlement boundary, deliberately to satisfy the affordable needs of outside parishes, including parishes in other Community Network Areas.'* It was noted Cornwall Housing Register for Poundstock currently stands at 28, a figure constantly changing.

(f) Public Toilets: Lead Member Cllr. Colin Gilbert reported the closing of the public toilets from 18:00 to 06:00 hours daily has reduced the disposal of chemical toilets with less incidents of blockage to the drainage system. The Wallgates have been fitted but he urged members to take a look at the finishing around the units before payment. It was agreed to arrange a meeting with the plumber to discuss the problem. Cllr. Colin Gilbert is chasing quotes for painting the building internally. Cllr. Fred Ward shared notices from South West Water to be displayed alongside the main signage when established. **Clerk to action.**

9. Working Group Reports:

**119/18**

(a) Parish Hall & New Community Building – Chairman Cllr. Stephen Pawley gave a verbal report. A valuation of the site has been carried out by Underwood Wright report pending subject to some additional information on the drainage system and the question of internal asbestos boarding in the entrance porch and main hall of the building. Contact details for a specialist removal company will be included in the report. Any restrictions on the site of both the parish hall and car park are to be investigated further.

(b) Neighbourhood Development Plan – Cllr. Alison Rowland reported the expression of interest for the funding application still is ongoing. Further guidance on the appointment of members to the steering group in order to represent all the parish is being sought after, Cornwall Councillor Nicky Chopak offered her assistance.

10. Correspondence: None.

**120/18**

11. Agenda Items:

**121/18**

11.1 Planning Local Council 5 Day Protocol - Following discussion it was agreed to move this item to the next agenda for further consideration.

11.2 Closed Churchyard pathway on highway land West of the Church – Following lengthy discussions it was agreed to move this item to the next agenda giving Cornwall Councillor Nicky Chopak opportunity to discuss the matter further with Oliver Jones.

11.3 Dogs on Beaches – Following discussion on public awareness of the restrictions on beaches in Widemouth Bay Cornwall Councillor Nicky Chopak suggested she speak to the dog warden further on this matter.

11.4 Local Maintenance Partnership and South West Coast Path – Cllr. Alison Rowland to follow up the cost of the coast path and additional footpath clearance with the contractor, it was therefore agreed to move this item to the next agenda.

**Cllr. Alison Rowland to action.**

11.5 Community Highway Scheme Expression of Interest – Clerk to complete the Expression of Interest forms to improve highway safety for Bangors and Widemouth Bay. **Clerk to action.**

12. Finance:

**122/18**

12.1 Quarterly Financial Statement and Review of Current Year Spending and Budget was received, Cllr. Colin Gilbert proposed Cllr. Pamela Idelson seconded it was **resolved** to approve the Financial Statement and Review, **unanimous.**

12.2 Balances as at 21 May 2018:

Chairman's Signature.....

Dated.....

<b>Statement Date:</b>	<b>Account:</b>	<b>Amount:</b>
21 May 2018	Current Account	£154,974.96
21 May 2018	Savings Account	£80,436.24
<b>Total Amount</b>		<b>£235,411.20</b>

12.3 Income duly noted:

<b>Cr. No.</b>	<b>Payment from:</b>	<b>Description:</b>	<b>Amount:</b>
BACS	David Gynn	Memorial	£70.00
<b>Total Income</b>			<b>£70.00</b>

12.4 Expenditure duly noted:

It was **resolved** to authorise payment of accounts outstanding as tabled with the exception of cheque number 101058 Bay Plumbing and Heating to be carried forward to the next meeting, proposed Cllr. Kirsty Philpott seconded Cllr. Alistair Rowland carried **unanimously**.

<b>No.</b>	<b>Payment to:</b>	<b>Description:</b>	<b>Amount:</b>
101052	Cormac Solutions Limited	Water flowing from Wallgate in gents (Inv.17014)	£422.40
101053	TJ Davies Cleaning	Unblocking downpipe (30/05/18)	£55.00
101054	TJ Davies Cleaning	Supply and fit new toilet seat in gents (31/05/18)	£35.00
101055	TJ Davies Cleaning	Repairs to burst water main (02/06/18)	£395.00
101056	TJ Davies Cleaning	Blocked toilet in gents (04/06/18)	£45.00
101057	South West Water	Services to Burial Ground 06/03 to 05/16/2018	£17.04
101058	Bay Plumbing & Heating	Replacement of three Wallgates (Inv.1587)	c/fwd
101059	TJ Davies Cleaning	Public Toilets 01-30 June 2018 (19/06/18)	£1,100.00
101060	Mrs. Lynn Pluess	Wage Month 3	£733.50
101061	HMRC	PAYE & NIC Contributions Month 3	£9.24
<b>Total Expenditure</b>			<b>£2,812.18</b>

13. To note items for Agenda:

**123/18**

Planning Local Council 5 Day Protocol purchase of books.

14. Date of next meeting:

**124/18**

The date of the next Ordinary Meeting of Poundstock Parish Council on Tuesday 31 July 2018.

15. Meeting Closed:

**125/18**

The meeting was closed at 22:05.

Chairman's Signature.....

Dated.....