

## Poundstock Parish Council

Chair: Cllr. Stephen Blake  
Clerk: Mrs. Lynn Pluess  
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17-November 2023

To all members of the **Parish Council**:

Dear Councillor,

You are hereby summoned to attend an Ordinary Meeting of Poundstock Parish Council on **Thursday 23-November 2023** at 7:00 pm at the Gildhouse, Vicarage Lane for the purpose of considering and resolving upon the business to be transacted at the meeting as set out on the agenda below.

Yours sincerely,

*L Pluess*

Clerk Mrs. Lynn Pluess

Press and Public are invited to attend.

Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

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### AGENDA

- 1. To open the meeting** note persons present, receive and approve apologies for absence with reasons given.
- 2. To receive declarations** of registered and non-registered disclosable pecuniary interests and non-registrable interests.
- 3. Approve Dispensations** from Members concerning items on the agenda.
- 4. Public Open Session:** Members of the public are invited to address the Council on an agenda item (10 mins). Residents are encouraged to participate beforehand by emailing the Clerk's Office.
- 5. To resolve that the Minutes of the previous meetings are an accurate record:**
  - Minutes Full Council: APPROVE Minutes of the Meeting held on 26-October 2023.
  - NOTE any matters arising.
- 6. Correspondence** - To discuss and resolve any course of action.
- 7. Planning Matters:**
  - Planning Applications to discuss and make a consultee comment: -  
**PA23/08007** Change of use from F1(f) Public Worship or Religious Instruction to C3 residential dwelling house. Construction of single storey extension and internal alterations. Dimma Methodist Church Poundstock Bude Cornwall - **PA23/08007**

**PA23/08862** Alterations and extensions to dwelling with variation of condition 2 of decision PA20/08518 dated 25.11.2020. Higher Causewell Highfield Poundstock Bude - **PA23/08862**

**PA23/08820** Application for approval of reserved matters following outline approval PA21/03047 dated 27.07.2021: Three Dwellings (plots 1-3) without compliance of condition 1 in relation to decision notice PA21/12286 dated 15/07/2022 The Cottage Leverlake Road Widemouth Bay Bude - **PA23/08820**

(b) Any applications received from Cornwall Council by the time of the meeting. Information only.  
(c) Planning decisions – View at <https://www.poundstock-pc.gov.uk/planning-applications>

8. **Finance** to discuss and resolve a course of action with associated expenditure:
  - (a) To note income, banking and investment statement.
  - (b) To resolve to approve payment of outstanding accounts as per schedule.
  - (c) Second Quarter Budget Analysis (Jul-Sep).
  - (d) Local Government Pay Agreement 2023 - To Implement Statutory Pay Increase.
9. **Agenda Items** to discuss and resolve a course of action and associated expenditure:
  - (a) To receive an update on the progress with Cornwall Council on the Widemouth Bay Toilets, and to consider the grant offer.
  - (b) To consider a change of venue for future meetings.
  - (c) To receive an update on Sand Road.
  - (d) Public Toilets Winter Cleaning Schedule 2023/24.
  - (f) Request for EROB - Poundstock Cemetery.
  - (g) Memorial Permission - Poundstock Cemetery.
  - (e) Update on the Crematorium Planning Application PA21/01480 (Cllr. Tom O’Sullivan).
10. **To receive reports and authorise any action:**
  - (a) Poundstock Ward Member.
  - (b) Chairman’s Report.
  - (c) Clerk’s Report.
11. **NDP Steering Group** - To receive reports and authorise any action or expenditure.
12. **Representatives on Outside Bodies** – To receive reports and authorise any action or expenditure.
13. **Portfolio Reports** – To receive reports and authorise any action or expenditure.
14. **Items for Information.**
15. **Notification of next meeting and suggested items for the agenda.**
16. **Casual Vacancy.**
17. **PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960**

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw. When this arises, the Chair will recommend to consider passing the

following resolution; “to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw.”

**18. Close the Meeting.**