

Poundstock Parish Council

Memorial Application for Poundstock Cemetery

This application is to be completed and signed by the Owner of the Deed of Grant of the Exclusive Right of Burial and the Memorial Mason for all proposed work in relation to a memorial in Poundstock Cemetery and returned to: -

The Parish Clerk, Poundstock Parish Council, Trevoulter Barton, Poundstock, Bude, Cornwall EX23 0DH
 Email: clerk@poundstock-pc.gov.uk

Please note until written permission is granted by Poundstock Parish Council no works should be undertaken. Poundstock Parish Council will not be responsible for any losses incurred for works to a memorial that were not approved.

Section One: For Grant Owners Use

Name of Deceased		
Grave Reference Number		
Date of Burial		
Name of Applicant		
Status of Applicant <i>Please tick box</i>	Exclusive Right Holder Of the Deed of Grant of Exclusive Right of Burial	<input type="checkbox"/>
	Executor	<input type="checkbox"/>
	Next of Kin Please specify relationship	<input type="checkbox"/>
<ul style="list-style-type: none"> I understand that the memorial remains my property and as the registered owner/executor/next of kin of the holder of the Deed of Grant of Exclusive Right of Burial I am responsible for the costs of erecting and maintaining the memorial at all times to meet current and any future Health and Safety Regulations that may be applied. If at any time the memorial is found to be in an unsafe condition, I accept that the memorial may be laid flat and that I will be responsible for the cost of any subsequent renovation or remedial work if I choose to have the memorial reinstated. I will ensure that I notify Poundstock Parish Council in writing of any change of address to enable them to notify me of any change in regulations that may affect the grave or memorial. 		
Signature of Exclusive Right Holder		
Date		
Address including postcode		
Contact Details		
I have read the attached Privacy Notice for Poundstock Parish Council and understand that the Council may use the data I have provided to contact me in relation to this Memorial. Please tick box to agree.		<input type="checkbox"/>

A copy of Poundstock Parish Council's Memorial Regulations are available to be downloaded from the Council's website at www.poundstock-pc.gov.uk

Section Two:

To be completed by the Memorial Mason who will be carrying out work of any kind in Poundstock Cemetery.

Description of work: *(Please tick the appropriate box and provide details)*

<input type="checkbox"/>	Erection of Headstone	<input type="checkbox"/>	Additional Work
<input type="checkbox"/>	Placing of Cremation Stone	<input type="checkbox"/>	Repair Work
Description:			

Memorial Material:

Type and colour of stone and details of fittings <i>e.g. Granite, NAMM approved anchorage system etc</i>	
Type of decorative features, if any <i>e.g. Vase etc</i>	
Size <i>Please give full dimensions of proposed memorial</i>	

I enclose a sketch/photograph of the proposed memorial/inscription

Proposed inscription - To be shown as it will be spaced and located on the memorial,

Please note - If the lettering is on several sections of the memorial use a numbered reference that corresponds with numbered areas on the sketch/photo of the memorial that must be attached to this application showing all relevant measurements.

I confirm that:

- * The memorial will be manufactured and erected in accordance with the current code of practice prepared by the National Association of Memorial Masons.
- * All work carried out on the memorial (e.g. removal for additional inscription or other repair work) will meet the current code of practice as prepared by the National Association of Memorial Masons.
- * I/We agree to be responsible for any damage caused to Council property or to surrounding memorials; turf etc. caused by the negligence of myself, my workmen and/or subcontractor employed by me and confirm we have appropriate public liability insurance in place.
- * I/We agree to remove all unused materials/rubbish and to leave the area in a neat and tidy state.
- * I/We agree not to carry out any work on site while a funeral is in progress.
- * I/We confirm that the applicant has seen and approved the specifications as detailed in this application.
- * I/We have explained to the owner of the Deed of Exclusive Right of Burial (details overleaf) that the memorial remains their property and that they are responsible for keeping it in a good and safe condition in accordance with the current code of practice as prepared by the National Association of Memorial Masons at all times.
- * I/We have advised the owner to consider insuring the memorial against accidental damage and vandalism

Signed	
Full Name of Signatory	
Date	
Name and Address of Company	
I have read the attached Privacy Notice for Poundstock Parish Council and understand that the Council may use the data I have provided to contact me in relation to this Memorial. Please tick box to agree.	

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Permission is hereby granted for the memorial/inscription on Grave Space.....in accordance with the particulars submitted.

Parish Clerk..... Date.....

Section Three:

Headstones, Tablets and Memorial Inscription Fees
As from 1st August 2019

In accordance with Section 34 of the Burial Act 1852
Local Government Act 1972
Article 15 of the Local Authorities Cemeteries Order 1977

Item	Fees		Amount Due
	Parishioner	Non-Parishioner	
Erection of Headstone with First Inscription Maximum height permitted from the ground is 1m and width 0.8m	£60.00	£120.00	
Erection of Tablet/Flat Memorial with First Inscription Only horizontal headstones may be erected on the area set aside for cremated remains. Overall size not exceeding 46 x 38cm with the longer length on the side. Minimum height 10cm high (not flush with the ground)	£60.00	£120.00	
Additional Inscriptions on Headstone/Tablet	£60.00	£120.00	
Total Due			

All cheques to be made payable to: Poundstock Parish Council

Payment by Bank Transfer to the following account: -

Account Name: Poundstock Parish Council
Account Number: 00719544
Sort Code: 20-04-59

Please complete and return the signed form to:

The Parish Clerk
Poundstock Parish Council
Trevoulter Barton
Poundstock
Bude
Cornwall
EX23 0DH

OrEmail to: clerk@poundstock-pc.gov.uk