

MINUTES OF ORDINARY MEETING OF POUNDSTOCK PARISH COUNCIL ON TUESDAY 24 SEPTEMBER 2019

An Ordinary Meeting of Poundstock Parish Council was held in Bangors Methodist Hall on Tuesday 24 September 2019 at 7.30 p.m. Councillors present were Stephen Pawley, Alison Rowland, Brenda Alison, Kerensa Cobbledick, Pamela Idelson, Fred Ward and the Clerk Mrs. Lynn Pluess.

1. Apologies for absence:

120/19

Apologies were received and accepted from Cllr. Brian Furse, Cllr. Colin Gilbert and Cllr. Alistair Rowland.

2. To receive Declaration of Interest and Dispensations:

121/19

- a) Items on the agenda: - None.
- b) Gifts over £25.00 – None.

3. Public Participation - Matters raised by Members of the Public on an agenda item:

122/19

No matters raised outside the Governance Review.

4. Minutes of the previous meetings:

123/19

- a) It was **resolved** to approve the minutes of the Ordinary Parish Council Meeting held on 30 July 2019 proposed Cllr. Alison Rowland seconded Cllr Fred Ward **unanimous**.
- b) It was **resolved** to approve the minutes of the Extra-Ordinary Meeting held on 3 September 2019 proposed Cllr. Fred Ward seconded Alison Rowland.

Agenda Item 11:

Cornwall Council Community Governance Review:

124/19

*It was agreed to discuss this matter at the beginning of the meeting, **resolved** to suspend Standing Orders allowing residents and Councillors from Marhamchurch and Launcells Parish Councils to participate proposed Cllr. Stephen Pawley seconded Cllr. Alison Rowland, unanimous. * Cllr. Stephen Pawley gave an overview of the information received and detailed the proposals put forward by Bude & Stratton Town namely Option One to take all of Launcells and Marhamchurch Parishes along with the Ivyleaf part of Kilkhampton and the Widemouth Bay area of Poundstock. Option Two taking Widemouth Bay, the coastal strip of Marhamchurch and Ivyleaf. Cllr. Stephen Pawley thanked participants for assisting in the widespread distribution of leaflets and posters across the parish. Notices have been put on noticeboards, social media and website, with an article being published in the next edition of the Poundstock Packet. He requested all Councillors and parishioners raise awareness of the proposal by Bude & Stratton Town Council and contact the Review Panel directly with their own reasons why Poundstock should remain unchanged. He advised he has been in communication with the Chairs of the other affected parishes and a unified response has been written to the Mayor of Bude & Stratton Town Council pressing for both proposals to be withdrawn. **Resolved** to approve the letter sent to the Mayor of Bude & Stratton Town Council for both proposals to be withdrawn, proposed Cllr. Pamela Idelson, seconded Cllr. Fred Ward, **unanimous**.

Cllr. Nicky Chopak explained the time-table of forthcoming meetings commencing with Bude & Stratton Town Council on 3 October and will be spread over the next few weeks. In December 2019 Cornwall Council

Chairman's Signature.....

Dated.....

will publish draft recommendations and undertake public consultation. Feedback from the public consultation will inform the final recommendations, these are intended to be submitted by the Electoral Review Panel to Full Council for a decision in June 2020. In 2018 a review of Cornwall Council's electoral arrangements decided there will be 87 Cornwall Councillors from 2021 a reduction of 36. As Part of this review, the Boundary Commission changed ward boundaries within 29 parishes. Because of that it made sense to provide an opportunity to review wider governance arrangements in those parishes. The last time a full review of community governance arrangements took place across Cornwall was in the 1970's. She commended the unified response from the four parishes involved and the support being given from the surrounding parishes.

**Cllr. Stephen Pawley thanked everyone for their comments, and advised Standing Orders were reinstated.
**

5. Reports:

125/19

a) County Councillor's Report:

Cornwall Cllr. Nicky Chopak reported Cornwall Council has agreed to spend up to £62 million on Cornwall's new waste and recycling collection. The Council is negotiating a new contract for the service scheduled to start in April 2020, when black bag waste will be collected fortnightly and recycling and food waste collected weekly. Cllr. Chopak discussed concerns with school transport and the three-mile limit to be reviewed, which will require further discussion. Refer to 124/19.

b) Chairman's Report: Cllr. Stephen Pawley was sorry to say Cllr. Kirsty Philpott has tendered her resignation for family reasons, having made very positive contributions during her time as a Councillor, in particular in preparing the Emergency Plan and supporting the NDP Working Group and Steering Group. A formal letter of thanks is to be sent. To fill the vacancy due process will be followed and notices posted around the parish. The question raised previously for listing an Asset of Community Value, in particular Bangors Methodist Church Hall, has been investigated and advice given. Once an asset is listed this places some restrictions on the owner should the property be put up for sale. Before the asset may be sold the owner must notify the council. From then there is an initial period of six weeks given to allow groups the opportunity to register an interest in making a bid to purchase the asset. Where an interest is registered by a qualifying group, the asset cannot be sold for six months, at the end of that period it comes onto the open market. In the case of this building, were it to be registered and a sale not completed, and the value subsequently declines Cornwall Council would be liable. Cllr. Nicky Chopak gave her support with an example of the risks involved to Cornwall Council. Standing Orders adopted January 2019 previously circulated in draft, have subsequently been reviewed specifically to errors with cross references, these have been corrected and will be made available. The old website has now been removed and is no longer available and the new website www.poundstock-pc.gov.uk is regularly updated.

c) Clerk's Report: None.

6. Planning Decisions given by Cornwall Council:

126/19

23.07.2019 PA19/04448 APPROVED Applicant: Claydon Builders Ltd Location: Land South of Penholme Long Park Drive Widemouth Bay Bude Cornwall Proposal: Reserved matters in respect of PA16/00078 (Outline application with some matters reserved for proposed Residential Development of 4 no Detached Dwellings) Parish: Poundstock

23.07.2019 PA19/04456 APPROVED Applicant: Claydon Builders Location: Land East of Long Park Drive Long Park Drive Widemouth Bay Bude Cornwall Proposal: Reserved Matters application in respect of PA17/04287 (Application for Outline Consent for the Proposed siting of a new single dwelling with some matters reserved (resubmission of previously withdrawn application PA16/10416)) Parish: Poundstock
14.08.2019 PA19/01632/PREAPP Closed - advice given Applicant: Mr Howard Smith Page 21 of 34 Location: Land West of The A39 Poundstock Bude Cornwall EX23 ODD Proposal: Pre application advice for new crematorium facility Parish: Poundstock.
19.08.2019 PA19/04899 REFUSED Applicant: Mr & Mrs Stevens Location: Land West of Stone Park Bude Cornwall Proposal: Outline application with all matters reserved except access for the construction of up to 2 new dwellings and associated works and landscaping Parish: Poundstock
03.09.2019 PA19/05580 APPROVED Applicant: Mr And Mrs S White Location: Creathorne Bungalow Poundstock Bude Cornwall EX23 ONE Proposal: Proposed replacement dwelling, detached garage and small extensions to temporary static caravan to allow pitched roof to garage with variation of condition 1 in respect of decision notice PA19/00183 dated 10th April 2019 Parish: Poundstock
11.09.2019 PA19/03272 APPROVED Applicant: Mr And Mrs S Williams Location: Malibu Cottage Widemouth Bay Bude Cornwall EX23 OAG Proposal: Proposed replacement dwelling. Parish: Poundstock

Planning Applications:

PA19/07708 Poundstock (Poundstock Electoral Division) Finchfield Leverlake Road Widemouth Bay Bude Cornwall EX23 OAF Alterations and extension to rear of property and replacement roof to provide additional bedroom space with variation of condition 2 in respect of PA18/09516 – Mr And Mrs S White – PA19/07708 (Case Officer Lorraine Lehan). Late planning application received. **Resolved** to request an extension, proposed Cllr. Fred Ward, seconded Cllr. Alison Rowland, **unanimous**.

7. Council's Representatives to Outside Bodies: None.

127/19

8. Portfolio Reports:

128/19

a) Cemetery and Closed Churchyard: Cllr. Brenda Alison reported the branches overhanging the footpath have been attended to by the contractor. At the churchyard Cllrs. Brenda Alison and Fred Ward attended a thanksgiving by the War Graves commemorating those who gave their lives on HMCS Regina 8 August 1944. Also, in attendance were members of the Royal British Legion, Guildhouse Committee Members and members of the pubic. Cllr. Alison has investigated further insurance of the War Memorial with two insurance companies, to be discussed further at the next meeting.

b) Emergency Procedure: No report.

c) Footpaths: Lead Member Cllr. Alison Rowland reported there have been no incidents with PROW's this month.

d) Highways: Lead Member Cllr Kerensa Cobbledick reported thebe Community Network TRO's public consultation for Bangors Speed Reduction and Widemouth Bay Parking Restrictions will be advertised shortly.

e) Planning: No further report.

f) Public Toilets: There was a problem with the hand-wash in the ladies' toilets causing them to be closed for a short while, has been isolated pending repairs and the toilets reopened. A representative from Wallgate Ltd will be visiting the site on 25 September to review the situation. Cornwall Council recently carried out the Legionella Tests. The building was again closed for a short while as water was not being

Chairman's Signature.....

Dated.....

pumped into the header tanks, emergency repairs were carried out by TME Electrical Services. Reef Water Solutions, present at the time were attempting to carry out repairs under the instructions of Cornwall Council, however as the toilets needed to be closed during work it was decided the amendments and adjustments should be carried out during the winter season to avoid disruption. Cllr. Fred Ward spoke of the pot holes in the grassed section of the public car park, Cllr. Nicky Chopak will review this matter having previously reported it.

9. Working Group Reports:

129/19

a) Parish Hall & New Community Building – Cllr. Stephen Pawley considered the NDP Steering Group would be surveying future options as part of the Neighbourhood Development Plan, and as such he thanked fellow members of the working group for the background work done to date.

b) Neighbourhood Development Plan – Cllr. Alison Rowland reported the last Steering group Meeting was held on 12 September 2019 where feedback was given from the sub-group meetings. A joint consultation event will be held between Amenities and Development & Industry on 5 October between 3-5pm in the Widemouth Manor, she encourages everyone to attend. She commended the Landscape and Environment group for carrying out extensive fieldwork over the summer months, disappointingly the scheduled event had to be cancelled due to inclement weather. An A1 map of the parish has been printed at a cost of £575.65 (inc vat) including a 12-month license. A Wildlife Survey could be carried adding an extra layer to the Landscape & Environment report at a cost of £145.00 (plus vat). The Neighbourhood Planning End of year Grant Report 2018/2019 has been completed, an application for additional grant maximum amount of £8,000 will be made when funds from the initial grant have been spent. Cllr. Rowland has subscribed to Parish OnLine for a 30-day free trial period until the beginning of October, if required the subscription cost would be £90.00 based on the size of the parish, to be considered further. There will be an NDP Report and Posters in the next edition of The Packet. The listing of an Asset of Community Value has been covered in the Chairman’s report – refer to 195/19b. The Steering Group is looking at completing a landscape and environment record to aid the research and report, and a mission statement. A member of the public has put forward some positive suggestions to engage children in a sub-group. **Resolved** to carry out the Wildlife Survey proposed Cllr. Alison Rowland, seconded Cllr. Stephen Pawley, **unanimous**.

10. Correspondence: None.

130/19

11. Agenda Items:

131/19

- a) Cornwall Council Community Governance Review - refer to 194/19.
- b) Listing of an Asset of Community Value, suggested the NDP look into this further and report back.
- c) Public Toilets Winter Closure, Cleaning Schedule and Cost – Quotation for Winter Cleaning Schedule was discussed. **Resolved** to renew the contract as per quotation, proposed Cllr. Alison Rowland, seconded Cllr. Fred Ward, **unanimous**.

9:19pm Cllr. Kerensa Cobbledick left the meeting.

12. Finance:

132/19

a) Investment documents are in place, authorised signatures requested have been completed, **resolved** to transfer funds into the current account for payments to be made of £85,000 to Cornwall Council and £80,000 to CCLA, proposed Cllr. Pamela Idelson, seconded Cllr. Brenda Alison, **unanimous**.

b) To receive current Bank Statements: -

133/19 Balances as at 21 August **noted**

Statement Date:	Account:	Amount:
21/08/2019	Current Account	£151,012.72
21/08/2019	Savings Account	£80,636.99
	Total Amount	£231,649.71

(c) Income: **Noted**

Reference:	Payment from:	Description:	Amount:
100162	Donations	Public Toilets	£254.50
100163	Showers	Public Showers – Widemouth Bay	£370.50
BACS	Denise Wellington	Internment 28/06/2019	£185.00
BACS	Cornwall Council	CTS Grant Sept 2019	£486.19
BACS	Cornwall Council	Precept Sept 2019	£17,500.00
		Total Income	£18,796.19

(d) Expenditure:

134/19

Resolved to ratify payment of accounts made in July as tabled and authorise payment of September accounts as tabled proposed Cllr. Fred Ward, seconded Cllr. Pamela Idelson, **unanimous**.

No.	Payment to:	Description:	Amount:
101187	Seiretto Limited	Invoice 820196986	£106.80
101188	TJ Davies	20/08/19 Cleaning Public Toilets 01-31 Aug	£1,100.00
101189	TJ Davies	20/08/2019 July Blockages (x9)	£270.00
101190	TJ Davies	20/08/2019 Handwash Blockage	£120.00
101191	Mrs Lynn Pluess	Wage Month 5	£735.54
101192	HMRC	PAYE/NIC Month 5	£4.85
		Total Expenditure	£2,337.19

No.	Payment to:	Description:	Amount:
101193	South West Water	Burial Ground Supply 9064969167	£15.84
101194	TJ Davies	16/09/19 Cleaning Public Toilets 01-30 Sept	£1,100.00
101195	TJ Davies	16/09/19 July Blockages (x15)	£450.00
101196	TM Electrical Services	Invoice TMES358 Wallgate Hand Dryers	£60.00
101197	Fiona Hodges	NDP Stationery MSG (Bude)	£37.80
101198	Fiona Hodges	NDP Stationery MSG (Bude)	£9.40
101199	MGS (Bude)	Invoice 60663	£23.50
101200	MGS (Bude)	Invoice 60692	£143.87
101201	Bazeley Partnership	Invoice NDP-1901	£575.65
101202	Mrs Lynn Pluess	Wage Month 6	£735.54

Chairman's Signature.....

Dated.....

101203	HMRC	PAYE/NIC Month 6	£4.85
101204	Parish Notice Board Co	Invoice 8383	£14.40
Total Expenditure			£3,170.85

In line with guidelines provided by CALC **resolved** to remove financial details from the agenda and schedule separately, proposed Cllr. Stephen Pawley, seconded Cllr. Pamela Idelson, **unanimous**.

13. To note items for Agenda:

135/19 Standing Orders (tbc).

14. Date of next meeting:

136/19

The date of the next Ordinary Poundstock Parish Council on Tuesday 29 October 2019 to commence at 7:30pm subject to matters requiring urgent attention.

15. Meeting Closed:

137/19

The meeting was closed at 21:38 hrs.

Chairman's Signature.....

Dated.....