

## MINUTES OF ORDINARY MEETING OF POUNDSTOCK PARISH COUNCIL ON TUESDAY 29 JANUARY 2019

An Ordinary Meeting of Poundstock Parish Council was held in Bangors Methodist Hall on Tuesday 29 January 2019 at 7.30 p.m. Councillors present were Stephen Pawley, Alison Rowland, Brenda Alison, Kerensa Cobbledick, Colin Gilbert, Pamela Idelson, Fred Ward and the Clerk Mrs. Lynn Pluess.

### 1. Apologies for absence:

**001/19**

Apologies were received and accepted from Cllr. Alistair Rowland and Cllr. Kirsty Philpott.  
Cllr. Brian Furse was absent.

### 2. To receive Declaration of Interest and Dispensations:

**002/19**

(a) Items on the agenda: -

Chairman Stephen Pawley PA18/11428

Cllr. Pamela Idelson PA18/11123

Cllr. Kerensa Cobbledick PA18/11123

(b) Gifts over £25.00 – None.

### 3. Public Participation - Matters raised by Members of the Public on an agenda item:

**003/18**

Members of the public spoke on the public right of way from FP15 (Trevissick) to FP7 (East of Bridwell Point). Lead Member Cllr. Alison Rowland gave feed back on the points raised.

### 4. Minutes of the previous meetings:

**004/19**

It was **resolved** to approve the minutes of the last Ordinary Meeting held on 27 November 2018 proposed Colin Gilbert seconded Cllr. Fred Ward, **unanimous**.

### 5. Reports:

**005/19**

#### County Councillor's Report:

Cornwall Councillor Nicky Chopak spoke of the issues concerning Stratton Minor Injuries Unit (MIU). An Extra Ordinary Meeting of Bude Community Network Panel is to be held in the very near future to discuss the temporary overnight closure of Stratton MIU. This being an Open Public Meeting she urged everyone to attend to debate this very urgent issue. Regarding highway matters, Cornwall Council Area Network budget has now been allocated she stated the 'Parking Zone' in Widemouth Bay will not be carried out this year. The funding for 'Bangors Traffic Calming' she is hoping will be allocated by April 2019.

#### Chairman's Report:

The Chairman reported that he has given a brief report to The Poundstock Packet on several items although events overtook the article. He then asked that all Councillors use their new poundstock-pc.gov.uk email addresses for Council business stressing that it is not appropriate to use private email addresses for Council business. He considered email to be the most contemporary and efficient way to communicate without the need to make additional telephone calls and urged Councillors to view them regularly. The Chairman had a meeting with the Clerk earlier in January to discuss outstanding items on which progress is being made.

Clerk's Report: Nothing to report outside the agenda.

### 6.1 Planning Decisions given by Cornwall Council:

**006/19**

12.12.2018 PA18/05858 APPROVED Applicant: Mr Stephen Murdoch Location: Combe Dale Combe Lane Widemouth Bay Bude EX23 0AA Proposal: Outline planning permission with some matters reserved: Demolition of existing house and construction of three dwellings and associated works Parish: Poundstock

14.01.2019 PA18/10620 APPROVED Applicant: Mr A Buckle Location: Hantreth Combe Lane Widemouth Bay Bude Cornwall Proposal: Outline permission with some matters (appearance, landscaping, layout and scale) reserved for erection of a single dwelling Parish: Poundstock.

### 6.2 Planning Applications:

PA18/10620 Poundstock (Poundstock Electoral Division) Hantreth Combe Lane Widemouth Bay Bude Cornwall EX23 0AA Outline permission with some matters (appearance, landscaping, layout and scale) reserved for erection of a single dwelling - Mr A Buckle - PA18/10620 (Case Officer - Emily Jones) Decision given by Cornwall Council prior to meeting.

Chairman's Signature.....

Dated.....

PA18/10795 Poundstock (Poundstock Electoral Division) Land adjoining Valley View Bude Cornwall EX23 0DE Prior approval for proposed change of use of agricultural building to dwelling – Mr and Mrs Stevens – PA18/10795 (Case Officer James Hills). Decision given by Cornwall Council prior to meeting.

Cllr. Pamela Idelson **declared an interest** and left the meeting before the following application PA18/11123 was discussed.

Cllr. Kerensa Cobbletick **declared an interest** and left the meeting before the following application PA18/11123 was discussed.

PA18/11123 Poundstock (Poundstock Electoral Division) Trebarfoot Manor Poundstock Bude Cornwall EX23 0DH outline application with all matters reserved except access for the erection of an agricultural dwelling for a farm manager - Mrs P Idelson - PA18/11123 (Case Officer - Emily Jones). Cllr. Brenda Alison declared an interest but was requested to remain by the Chairman to maintain the quorum but took no part in either the discussion or vote. There were lengthy conversations around the constraints of development in an Area of Outstanding Natural Beauty (AONB) and sporadic Development in Open Countryside. It was noted there was insufficient data provided on reserved matters. Cllr. Colin Gilbert proposed the application be supported, this proposal was not seconded. After further discussion **resolved** that the application be unsupported on the grounds this is a new dwelling in the open countryside in an area of outstanding natural beauty, Cllr. Alison Rowland proposed Cllr. Fred Ward seconded and the vote was carried. **2-0 (3 abs)**. Cllr. Pamela Idelson and Cllr. Kerensa Cobbletick returned to the meeting.

PA18/11380 Poundstock (Poundstock Electoral Division) Quinceborough Farm Access to Quinceborough Farm Widemouth Bay Bude Cornwall EX23 Certificate of existing lawful use of land for recreational flying of model aircraft weighing less than 7kg including parking for up to 12 cars and a storage shed for ancillary equipment – Mr D Perrett – PA18/11380 (Case Officer Adrian White). Application withdrawn.

PA18/11403 Poundstock (Poundstock Electoral Division) East Helscott Marhamchurch Bude Cornwall Installation of an agricultural anaerobic digestion facility and associated plant and equipment including underground pipework, digestate lagoon, site access road and landscaping with variation of conditions 2 (approved plans), 5 and 11 of application no PA17/02339 dated 23/08/17 to update the plans recently altered under a Non-Material Amendment No. PA18/09289; to allow amendments to traffic movements in the Transport Statement and alter implementation of planting scheme to once development has commenced – Mr Devani – PA18/11403 (Case Officer Dean Mutton). Following discussions **resolved** to respond with the comments that the original application identified traffic movement as being relatively low and consistent throughout the year but is now being significantly increased which is a major concern, particularly during the summer season. This is not a non-material amendment but a significant amendment far exceeding the grounds on which planning approval was originally granted and therefore unreasonable. It was further noted the proposed landscaping would have a significant impact mainly on the Marhamchurch side. Cllr. Stephen Pawley proposed Cllr. Kerensa Cobbletick seconded, **unanimous**.

Chairman Cllr. Stephen Pawley **declared an interest** left the meeting and the room before the following application PA18/11428 was discussed. Vice-chairman Cllr. Alison Rowland took the chair.

\*Standing Orders suspended to permit the applicant to address the Council.

PA18/11428 Poundstock (Poundstock Electoral Division) Marlborough House Poundstock Bude Cornwall EX23 0EE Conversion of goat shelter to a two storey 2 bed dwelling. - Mr And Mrs S J Pawley - PA18/11428 (Case Officer - Emily Jones). Following discussion and consideration of plans it was **resolved** to support the application to change redundant building enclosed within the boundaries of Marlborough House in both the position, design and use as a retirement home, comments were made around the height, proposed Cllr. Fred Ward seconded Cllr. Kerensa Cobbletick, **unanimous**.

\*Standing Orders reinstated.

The Chairman Cllr. Stephen Pawley was called back into the room and took the chair.

PA18/11611 Poundstock (Poundstock Electoral Division) Land East Of Querenca Penfound Road Poundstock Bude Cornwall Change of design for self-build home (re-submission of PA17/10042) - Mr C Kendall - PA18/11611 (Case Officer - Richard White). Following consideration of the plans **resolved** to approve the application proposed Cllr. Stephen Pawley, seconded Cllr. Colin Gilbert, **unanimous**.

Chairman's Signature.....

Dated.....

PA18/12078 Poundstock (Poundstock Electoral Division) Dunridge Combe Lane Widemouth Bay Bude Cornwall EX23 0AA Proposed extension and alteration of dwelling. - Mr Mark Spreadborough - PA18/12078 (Case Officer - Lorraine Lehan). Following consideration of the plans **resolved** to approve the application, proposed Cllr. Pamela Idelson, seconded Cllr. Alison Rowland, **unanimous**.

PA18/03367PRE-APP Poundstock (Poundstock Electoral Division) Dimma Methodist Church Poundstock Bude Cornwall Ex23 0EE Pre-application advice for conversion of redundant Chapel to residential unit Rev. Linda Barriball – PA18/03367PREAPP (Case Officer Richard White). No comments.

7. Council's Representatives to Outside Bodies: No reports.

**007/19**

8. Portfolio Reports:

**008/19**

(a) Cemetery and Closed Churchyard: Lead Member Cllr. Brenda Alison reported on the War Memorial Listings Research. She has been given a photograph of the War Memorial in its original position close to the A39 opposite the parish hall. The War Memorial was moved to the new cemetery by the Parish Council in 1994. The War Memorial faced East in the original position but now faces North in the new cemetery, this was an unusual and contested decision as all memorial stones normally face East. Cllr. Brenda Alison collated views from funeral directors on the current situation regarding the demand for burial spaces in the area and fees charged. She concluded a review of the Council's Burial Policy and Charges be carried out at the next meeting. The report and research on complexity and variation of charges across a wide region is to be circulated before the next meeting. The Chairman added he has plotted the new cemetery charting available spaces and suggested he assist Cllr. Brenda Alison in formulating a policy to be put forward at the next meeting. **Cllr. Brenda Alison and Cllr. Stephen Pawley to action.**

(b) Emergency Procedure: No report.

(c) Footpaths: Cllr. Alison Rowland reported she has emailed Chris Monk Senior Countryside Officer and is awaiting a response on several issues namely; PROW from FP15 (Trevissick) to FP7 (East of Bridwell Point); PROW regarding the signs; FP30 Dolberry Lane missing footpath sign; PROW FP4 Marine Drive to FP24 regarding the offer of a gate; PROW BR28 Widemouth to Higher Widemouth regarding the missing gate. An offer to assist with the Definitive Map Modification Order (DMMO) concerning Green Lane has been received from Lucy Wilson. **Resolved** to accept this offer proposed Cllr. Alison Rowland seconded Cllr. Stephen Pawley, **unanimous**.

(d) Highways: Cllr. Kerensa Cobbletick reported the report of fallen branches have been dealt at Kennacott.

(e) Planning: No report.

(f) Public Toilets: Lead Member Cllr. Colin Gilbert reported continuing problems with blockages with minimum usage over weekends and there is now graffiti over the inside of the building. He has also taken a reading from the RNLI water meter. A meeting with the plumbers to be arranged. **Clerk to action.**

9. Working Group Reports:

**009/19**

(a) Parish Hall & New Community Building – Chairman Cllr. Stephen Pawley gave an update on a meeting with Cornwall Rural Housing Association (CRHA) Alyn Shott regarding their suggestion to site a new hall on Buttercup Fields. They held a conversation about the advantages and disadvantages of the site. It was noted if the site was to be used for the new hall the land would need to be purchased along with associated and infrastructure costs. The Chairman explained the Council's position at present is looking at several possibilities and they will be kept advised. Alyn Shott CRHA was also able to report that funding has been approved for phase 2 of Buttercup Field to provide a further 8 houses. A Cornwall Rural Community Charity (CRCC) Conference in relation to Public Halls is to be held on 12 February 2019 it was agreed the Chairman attend if a place becomes available at a cost of £10.00. On the matter of the parish hall and the covenant on the car park legal advice had been sought but original documents will be required. **Resolved** to authorise Solicitors Messrs. Busby to proceed and request all documents relating to a Statutory Declaration and land at Poundstock from Paul Finn Solicitors, proposed Cllr. Colin Gilbert, seconded Cllr. Brenda Alison, **unanimous**.

(b) Neighbourhood Development Plan – Cllr. Alison Rowland reported two Working Group meetings have been held since the last Council meeting. On 20 November 2018 Cornwall Councillor Nicky Chopak attended the meeting and offered advice and guidance. At the meeting held on 15 January 2019 a comprehensive Report on the Initial Consultation 2017/2018 was presented giving clear direction moving forward. Three more members were elected to join the Steering Group to be formalised at the next meeting to be held on 14 February 2019.

10. Correspondence: None.

**010/19**

11. Agenda Items:

**011/19**

(a) Boundary Commission Report – The Poundstock Ward now has 4,687 electors covering Crackington Haven, Grimscott, Jacobstow, Marhamchurch, Poundstock, Week St Mary and Whitstone. Community Governance Review Initial Response was further discussed at length whereby it was **resolved** to respond with no change and to strongly oppose any changes

Chairman's Signature.....

Dated.....

as suggested by Bude-Stratton Town Council proposed Cllr. Stephen Pawley seconded Cllr. Colin Gilbert, **unanimous**.

(b) GDPR Privacy Notice for Burials and Neighbourhood Development Plan. **Resolved** to adopt these policies proposed Cllr. Pamela Idelson seconded Alison Rowland, **unanimous**.

(c) To consider the purchase of 'Governance and Accountability for Local Councils – a Practitioners' Guide'. Clerk to investigate cost. **Clerk to action**.

(d) Standing Orders (2018). **Resolved** to adopt Standing Orders (2018) proposed Cllr. Pamela Idelson seconded Cllr. Fred Ward, **unanimous**.

(e) Lease of Public Conveniences in Widemouth Bay – Members voiced concerns when discussing the lease at great length. Cornwall Councillor Nicky Chopak suggested the Council consider purchasing the building from Cornwall Council and pointed out the possibility of funding opportunities. The restrictions placed on the building by the covenant were then discussed. **Resolved** to investigate the possibilities of negotiating the purchase of the building and discuss the conditions and restrictions placed on the building by the covenant, proposed Cllr. Pamela Idelson seconded Cllr. Kerensa Cobbledick, **unanimous**. **Clerk to action**. **Chairman Cllr. Stephen Pawley to action the covenant**.

(f) Installation of new parish noticeboards. **Resolved** to accept the quote from T.J. Davies of £320.00 proposed Cllr. Kerensa Cobbledick seconded Alison Rowland, **unanimous**. **Clerk to action**.

12. Finance:

**012/19**

12.1 Quarterly Financial Statement - It was **resolved** to receive and accept the quarterly financial statement previously circulated, proposed Cllr. Stephen Pawley, seconded Cllr. Colin Gilbert, **unanimous**.

12.2 External Auditors Report – Carried forward to next meeting.

12.3 Balances:

Statement Date:	Account:	Amount:
21 Dec 2018	Current Account	£142,922.67
21 Dec 2018	Savings Account	£80,556.63
	<b>Total Amount</b>	<b>£223,479.30</b>

12.4 Income duly noted:

Cr. No.	Payment from:	Description:	Amount:
200016	Arthur W Bryant	Application Memorial 19/1003	£70.00
200017	Member of Public	Donation to Public Conveniences	£10.00
03 Dec 2018	Barclays Bank	Interest	£40.15
		<b>Total Income</b>	<b>£ 120.15</b>

12.5 Expenditure duly noted:

It was **resolved** to ratify payments to T.J. Davies and Denise Wellington Funeral Services to authorise payment of accounts as tabled, proposed Cllr. Stephen Pawley, seconded Cllr. Colin Gilbert, **unanimous**.

No.	Payment to:	Description:	Amount:
101110	T.J. Davies	Cleaning Public Conveniences 01-31 Dec 2018	£430.00
101111	T.J. Davies	Blockages - October 2018	£630.00
101112	Denise Wellington Funeral	Re-fund of Payment Made in Error	£247.00
101113	South West Water	Services at Conveniences Widemouth Bay	£6,584.93
101114	T.J. Davies	Cleaning Public Toilets 01 Jan – 31 Jan 2019	£430.00
101115	T.J. Davies	Blockages - November 2018	£180.00
101116	T.J. Davies	Blockages & New Locks - December 2018	£670.00
101117	Martin Group Services	Stationery	£20.17
101118	Bangors Methodist Hall	Parish Council Meetings Hall Hire (Jan-Mar 2019)	£60.00
101119	Bangors Methodist Hall	Neighbourhood Dev Plan – Hall Hire (15 Jan)	£20.00
101120	Info. Commissioner	Data Protection Fee	£40.00

Chairman's Signature.....

Dated.....

101121	South West Water	Services to Burial Ground	£17.63
101122	Mrs. Lynn Pluess	Wage Month 10	£733.50
101123	HMRC	PAYE/NIC Month 10	£9.24
<b>Total Expenditure</b>			<b>£10,072.47</b>

13. To note items for Agenda: **013/19**  
Review of Financial Regulations and signatories for on-line banking, Review of Cemetery Charges and Conditions.
14. Date of next meeting: **014/19**  
The date of the next Ordinary Meeting of Poundstock Parish Council on Tuesday 26 February 2019.
15. Meeting Closed: **015/19**  
The meeting was closed at 22:30.