

MINUTES OF ORDINARY MEETING OF POUNDSTOCK PARISH COUNCIL ON TUESDAY 30 OCTOBER 2018

An Ordinary Meeting of Poundstock Parish Council was held in Bangors Methodist Hall on Tuesday 30 October 2018 at 7.30 p.m. Councillors present were Stephen Pawley, Alison Rowland, Brenda Alison, Brian Furse, Colin Gilbert, Pamela Idelson, Kirsty Philpott, Alistair Rowland, Fred Ward and the Clerk Mrs. Lynn Pluess.

Apologies for absence: **172/18**
Apologies were received and accepted from Cllr. Kerensa Cobbledick.

2. To receive Declaration of Interest and Dispensations: **173/18**
(a) Items on the agenda – Chairman Stephen Pawley Planning PA09181 & PA18/09178.
(b) Gifts over £25.00 – None.
(c) Dispensation – It was agreed to grant a dispensation to Chairman Stephen Pawley relating to PA09181 & PA18/09178 remain in the room but not take part in any vote.

3. Public Participation - Matters raised by Members of the Public on an agenda item: None. **174/18**

4. Minutes of the previous meetings: **175/18**
It was **resolved** to approve the minutes of the last Ordinary Meeting held on 25 September 2018 proposed Fred Ward seconded Cllr. Pamela Idelson, **unanimous**.

5. Reports: **176/18**
County Councillor's Report:

Cornwall Councillor Nicky Chopak spoke on the recent Bude Area Network Meeting whereby the highways budget was formally ratified. She clarified the 'No Parking Zone' at Widemouth will be carried forward with draft proposals now being considered. Speeding issues along the A39 are now being considered from Marhamchurch to Poundstock on a more strategic level outside the highways budget. She is hopeful of significant changes taking place which unfortunately will not be until next year. In the meantime, alternative routes are being discussed for the school buses to prevent children crossing the A39. Urgent Care Centre's were recently announced, Bodmin will be the closest and Stratton is fourth on the list. The future of Stratton as a Community Hospital, Minor Injuries Unit and Urgent Care Centre will be secured although the new location is undecided. Closer links have been formed with Devon since Holsworthy Medical Centre began managing Stratton Medical Centre and there is now some discussion around an Urgent Care Centre being located over the border. She spoke on the budget; Cornwall Council needs to make savings of over £35 million.

Chairman's Report:

The Chairman requested Councillors who are not yet using the new email activate and use the gov.uk email addresses and reported the Parish Noticeboards have been received.

Clerk's Report:

The Clerk reported having difficulty communicating with Cornwall Council on the matter of funding and asked for assistance from Cornwall Councillor Nicky Chopak.

6.1 Planning Decisions given by Cornwall Council: **177/18**

17.09.2018 PA18/05899 APPROVED Applicant: Mr Robert Bray Location: Langford Park Poundstock Bude Cornwall EX23 OEA Proposal: Erection of an Agricultural clamp Parish: Poundstock

18.09.2018 PA18/02142/PREAPP Closed - advice given Applicant: Mr And Mrs S J Pawley Location: Marlborough House Poundstock Bude Cornwall EX23 OEE Proposal: Pre-application advice for change of use from goat shelter to 2 bed dwelling Parish: Poundstock

28.09.2018 PA18/07212 APPROVED Applicant: Mr & Mrs M La Broy Location: Black Rock Cafe Widemouth Bay Bude Cornwall EX23 OAG Proposal: Replacement toilets to serve cafe and beach and extension to existing kitchen/servery space Parish: Poundstock

01.10.2018 PA18/07568 APPROVED Applicant: Mr And Mrs Smith And Rowland Location: Land North Of Coppathorne Cottage Poundstock Bude Cornwall EX23 ODD Proposal: Proposed oak frame garage and storage building with access and turning space Parish: Poundstock

6.2 Planning Applications:

Chairman's Signature.....

Dated.....

PA18/02561PREAPP Poundstock (Poundstock Electoral Division) Bingera Cottage Madeira Drive Widemouth Bay Bude Cornwall EX23 0AJ Pre-application advice for 8no 3-4 bed dwellings - Mr N Parsons And Mr D Parsons - PA18/02561/PREAPP (Case Officer - Helen Blacklock). The pre-application was discussed, comments being deferred until receipt of a planning application.

Chairman Cllr. Stephen Pawley vacated the Chair, Vice-chairman Cllr. Alison Rowland took the Chair for the following two planning applications: -

PA18/09178 Poundstock (Poundstock Electoral Division) Meads Farm Poundstock Bude Cornwall EX23 0EE Erection of a double garage - Regency Estates [1945] Ltd - PA18/09178 (Case Officer - Lorraine Lehan). Following examination of the plans and discussions it was **resolved** to recommend approval, proposed Cllr. Fred Ward, seconded Cllr. Alistair Rowland, **unanimous**.

PA18/09181 Poundstock (Poundstock Electoral Division) Meads Farm Poundstock Bude Cornwall EX23 0EE Change of use of former golf driving range building / domestic garage store to a dwelling - Regency Estates [1945] Ltd - PA18/09181 (Case Officer - Emily Jones). Following examination of the plans and discussions it was **resolved** to recommend approval, proposed Cllr. Colin Gilbert, seconded Cllr. Pamela Idelson, **unanimous**.

PA18/09516 Poundstock (Poundstock Electoral Division) Finchfield Leverlake Road Widemouth Bay Bude EX23 0AF Alterations and extension to rear of property and replacement roof to provide additional bedroom space - Mr & Mrs White - PA18/09516 (Case Officer - Lorraine Lehan). Following examination of the plans and discussions it was **resolved** to recommend approval, proposed Cllr. Colin Gilbert, seconded Cllr. Alistair Rowland, **unanimous**. Cllr. Stephen Pawley returned the Chair.

7. Council's Representatives to Outside Bodies: No reports.

178/18

8. Portfolio Reports:

179/18

(a) Cemetery and Closed Churchyard: Lead Member Cllr. Brenda Alison reported the Parochial Church Council has been in contact with the organizers of the Living Churchyards project Robert Moor who can provided a board explaining why some areas have been left unmown. The Parochial Church Council understood there will be no cost but will clarify when known. The Chairman thanked Cllr. Colin Gilbert for replacing the tap washer. Following discussion Cllr. Fred Ward offered to clean the cemetery gates.

(b) Emergency Procedure: The Chairman thanked Cllr. Kirsty Philpott for preparing the First Draft of the Emergency Plan. Cllr. Kirsty Philpott is to ask for interested volunteers in the Packet and organize a small Working Group to follow-up on the Draft Emergency Plan. **Cllr. Kirsty Philpott to action.**

(c) Footpaths: Cllr. Alison Rowland received a report on newly erected signage in the Penhalt area which she will be looking into. Cornwall Councillor Nicky Chopak gave an update on the Japanese Knotweed previously reported in Millook. The conservation officer has inspected the area and identified several clumps and is now in negotiation for it to be treated for eradication. **Cllr. Alison Rowland to action.**

(d) Highways: Oliver Jones (Highways) put forward a rough proposal to deal with the parking issues in Widemouth Bay previously circulated to Councillors. Following lengthy discussion on the proposal as presented it was **resolved** to proceed with a permanent restricted parking zone along a section of Marine Drive and Leverlake Road, proposed Cllr. Pamela Idelson seconded Colin Gilbert, **unanimous**. Limited waiting bays were discussed whereby it was suggested formally restricting parking at the Beach House layby would be an improvement.

(e) Planning: Nothing to report.

(f) Public Toilets: Lead Member Cllr. Colin Gilbert reported major blockages have occurred both inside the building and outside in the drains over the last month, it was generally thought the electronic flushing system is unsuitable for this level of usage. Following lengthy discussions it was agreed to ask for advise from Healthmatic and Cormac. **Clerk to action.** Cornwall Councillor Nicky Chopak asked the Council to give some thought to the lease relating to the public toilets in Widemouth Bay between Cornwall Council and Poundstock Parish Council.

9. Working Group Reports:

180/18

(a) Parish Hall & New Community Building – Chairman Cllr. Stephen Pawley reported the Working Group has not met since the last meeting but is referring to the Solicitors for advice in relation to the ownership of the parish hall and the terms of the covenant on the adjoining car park.

(b) Neighbourhood Development Plan – Cllr. Alison Rowland gave a report of the last meeting of the NDP Working Group held on 11 October 2018 to which attendance was greatly improved attributed mainly to the front cover advertisement on the Poundstock Packet and inside report. The Steering Group is nearing formation with delegates from the following areas; Widemouth Bay x 2; Millook x 1; Banngors/Penfound x 1; Helscott x 1; Coppathorne x 1; Clerk to Secretary. This includes one representative from the Parish Council. It was decided to have an unattended static display of the Neighbourhood Plan at the Pumpkin Festival held on 22 & 23 October, identifying the parish with a large map and a few interactive key questions. Bude Community Network Panel has arranged a Neighbourhood Planning Session for Parish

Chairman's Signature.....

Dated.....

Councillors on Thursday 6 November 2018 at the Parkhouse Centre, Bude. A Project Plan document is being prepared for schedule and delivery of the project.

10. Correspondence: **181/18**

(a) Cornwall Council Free Christmas Parking Offer – After discussion it was **resolved** to select Boxing Day for Cornwall Council to provide free parking Cllr. Stephen Pawley proposed Cllr. Fred Ward seconded, **unanimous**.

11. Agenda Items: **182/18**

11.1. Training Events – Following lengthy discussions it was **resolved** the Clerk attend the following training events; Budgeting & Precepting and Standing Orders proposed by Cllr. Pamela Idelson seconded Cllr. Fred Wrad, **unanimous**.

11.2. The problem of dog fouling in the Widemouth Bay area was discussed following which Cornwall Councillor Nicky Chopak offered to investigate further.

11.3. Grant to the Royal British Legion was discussed it was **resolved** to give £100.00 to the Poppy Appeal proposed by Cllr. Stephen pawley seconded Cllr. Brian Furse, **unanimous**. Further applications from Cornwall Hospice Care and Cruise Bereavement Care were discussed however it was agreed not to give either a donation on this occasion.

11.4 Councils Laptop Anti-virus quote from Bude Computos for Bull Guard Anti-virus and Service at a cost of £30.00 was discussed following which it was **resolved** to accept the quote propped Cllr. Fred Ward seconded Cllr. Kirsty Phipott, **unanimous. Clerk to action.**

11.4 Clerks expenses – Following discussion it was **resolved** to reimburse the Clerk for the cost of telephone and internet expenses on a quarterly basis proposed Cllr. Stephen Pawley seconded Cllr. Alistair Rowland, **unanimous. Clerk to action.**

12. Finance: **183/18**

12.1 Quarterly Financial Statement:

It was **resolved** to receive and accept the quarterly financial statement previously circulated, proposed Cllr. Colin Gilbert, seconded Cllr. Alistair Rowland, **unanimous**.

12.2 Balances:

Statement Date:	Account:	Amount:
21 September 2018	Current Account	£159,185.66
25 September 2018	Savings Account	£80,516.48
Total Amount		£239,702.14

12.3 Income duly noted:

Cr. No.	Payment from:	Description:	Amount:
BACS	HG Stacey Ltd	Memorial Fee (Richard Blake)	£70.00
BACS	Cornwall Council	Precept	£17,500.00
BACS	Cornwall Council	Grant	£566.00
Interest	Barclays Bank	Interest earned 04 Jun – 02 Sep 2018	£40.13
Total Income			£18,176.13

12.4 Expenditure duly noted:

It was **resolved** to authorise payment of accounts as tabled with the exception of South West Water for the supply to the public toilets in Widemouth Bay currently under review, proposed Cllr. Kerensa Cobbledick seconded Cllr. Alistair, carried **unanimously**. It was **resolved** to review the contract for the supply of electricity to the public toilets and respond to South West Water regarding the water leak, proposed Cllr. Stephen Pawley seconded Brian Furse, **unanimous**.

No.	Payment to:	Description:	Amount:
101086	The Parish Noticeboard Co	Parish Noticeboards Balance Payment	£633.00

Chairman's Signature.....

Dated.....

101087	PKF Littlejohn LLP	Professional Services Year-End Accounts 2018	£360.00
101088	SB Garden Services	Trimming Public Right of Way	£1,450.00
101089	S. B. Garden Services	Trimming South West Coast Path	£900.00
101090	T.J. Davies	Public Toilets Clearing Blockages & Batteries	£580.00
101091	T.J. Davies	Cleaning Public Toilets 01 Oct – 31 Oct 2018	£430.00
101092	Bangors Methodist Church	Hall Hire (PPC & NDP)	£100.00
101093	South West Water	Water supply to Public Conveniences	TBA
101094	British Gas	Electricity supply to Public Conveniences	£240.87
101095	Mrs. Lynn Pluess	Wage Month 7	£733.50
101096	HMRC	PAYE/NIC Month 7	£9.24
Total Expenditure			£5,436.61

13. To note items for Agenda:

184/18

Review of Cemetery Charges and Conditions. Review of Financial Regulations and signatories for on-line banking. 2019/2020 Precept. Planning and The Crescent (Private Road), Widemouth Bay.

14. Date of next meeting:

185/18

The date of the next Ordinary Meeting of Poundstock Parish Council on Tuesday 27 November 2018.

15. Meeting Closed:

186/18

The meeting was closed at 21:44.