

## MINUTES ORDINARY MEETING OF POUNDSTOCK PARISH COUNCIL ON TUESDAY 28 NOVEMBER 2017

A Meeting of Poundstock Parish Council was held in Bangors Methodist Hall on Tuesday 28 November 2017 at 7.30 p.m.

Cllr. Stephen Pawley was in the chair also present were Councillors Brenda Alison, Kerensa Cobbledick, Brian Furse, Colin Gilbert, Pamela Idelson-Smith, Kirsty Philpott, Alison Rowland, Alistair Rowland, Fred Ward. Also in attendance were the Clerk Mrs. Lynn Pluess, Cornwall Councillor Nicky Chopak and 2 members of the public.

**286/17** Apologies for absence: Apologies were received and accepted from Cllr. Kirsty Philpott.

**287/17** Receipts of 'Declaration of Members' Interests Relating to any Items Appearing on the Agenda:

- (a) Items on the agenda – None declared.
- (b) Gifts over £25.00 – None declared.

**288/17** Dispensations: No dispensation requests.

**289/17** Minutes of the previous meetings:

- (a) It was **resolved** to approve the minutes of the previous Ordinary Meeting held on Tuesday 31 October 2017 with the following amendment to PA17/09008 Cllr. Brenda Alison abstained, proposed by Cllr. Pamela Idelson seconded by Cllr. Colin Gilbert unanimously agreed.

**290/17** Receipt of information on matters arising from the Minutes of previous meetings not covered by the agenda: None.

**291/17** Public Participation - Matters raised by Members of the Public on an agenda item: Members of the public spoke on various matters.

**292/17** Planning Decisions given by Cornwall Council:

10.11.2017 PA17/08887 APPROVED Applicant: Mr John Lee Location: Brooklyn Helscott Road Marhamchurch Bude Cornwall Proposal: Convert the existing garage into a self contained annexe (Retrospective) Parish:Poundstock

**293/17** Planning Applications:

**PA17/10042** Poundstock (Poundstock Electoral Division) Land E Of Querenca Penfound Road Poundstock Bude Cornwall Construction of 2 detached self build homes (resubmission of previously approved PA17/03675) - Messrs C & D Kendall - PA17/10042 (Case Officer - Richard White) Following inspection of the plans it was **resolved** to support this application Cllr. Colin Gilbert proposed Cllr. Pamela Idelson-Smith seconded.

**294/17** Planning Enforcement/Appeals: None.

**295/17** Planning Correspondence:

- (a) Planning Newsletter October 2017 (emailed 08/11/17)
- (b) Planning Newsletter October 2017 (emailed 08/11/17)
- (c) Submission of the Cornwall Minerals Safeguarding Development Plan Document to Secretary of State (emailed 08/11/17)
- (d) Local Town and Parish Planning Conferences 2017/2018 - Tuesday 28 November 2017 at Chy Trevail Office, Bodmin at 4.30pm (emailed 08/11/17)

**296/17** Verbal of reports from meetings attended by Members, or the Clerk: None.

**297/17** To receive any reports from committees and/or organizations:

- (a) Bude Community Network Panel Meeting Notes - 9 October 2017 (emailed 08/11/17)

**298/17** CALC – Articles for Information:

- (a) Boundary Review Local Government Boundary Commission for England (LGBCE) Consultation 19/02/2018. The Chairman reminded members of the consultation deadline date and proposed this matter be considered further and response made at the next meeting.

Chairman's Signature.....

Dated.....

- (b) CALC October Newsletter (emailed 08/11/17)
- (c) LO7-17 Payment of Fees to ICO's Office (emailed 08/11/17)
- (d) PC08-17 Brexit and Local Government V2 (emailed 08/11/17)
- (e) PR14-17 Local Government Finance Settlement Technical Consultation (emailed 08/11/17)

**299/17** Public Toilets in Widemouth Bay:

- (a) Lead Member Cllr. Colin Gilbert reported that quotes are being obtained to repaint the external walls and doors of the building. He raised the following points when considering improvements to the building namely; sealing the external drain covers; sealing the drains to prevent foul odours beneath the urinals and securing the water tap in the disabled toilet. The Chairman advised members that a site meeting has been confirmed for Monday 1<sup>st</sup> December 2017 at 12:30pm with Piers Dibben of Healthatic for guidance and advice on improvements.
- (b) Cornwall Council's contribution to the parking meters: Work on splitting the power sub meter is due to be completed in January 2018. Cornwall Council offered the sum of £250.00 per year for the Pay and Display machine, it was **resolved** to accept this amount and invoice the Car Park Team for 2016 and 2017 totalling £500.00 proposed Cllr. Stephen Pawley, seconded Cllr. Pamela Idelson-Smith, and agreed unanimously.
- (c) The water sub meter to the RNLI has been completed. The Environment Team to be invoiced at a later date for RNLI power and water services when the amount has been calculated.

**300/17** Highways Matters:

- (a) Lead Member Cllr. Kerensa Cobbledick.
  1. Traffic congestion at Tregole from A39 is ongoing.
- (b) Road Traffic Regulation Act 1984 S.14 Temporary Prohibition of Traffic – Road from New Mills Road to Waxhill, Week St Mary from 30 October 2017 to 30 March 2018 (24 hours weekends included) commencing on 6 November 2017 (emailed 08/11/17)
- (c) Cornwall Council Positive Parking Review – Free parking for one day over the Christmas period (emailed 08/11/17)
- (d) Application from Melanie Oxley (emailed 14/11/17) to trade at the Box's Shop Lay-by A39.

**301/17** Parish Hall and New Community Building:

- (a) The Chairman gave a report for the working party; an informal valuation has been received verbally; a questionnaire on the hall is to be circulated at a later date and a report has been prepared for inclusion in the next edition of The Poundstock Packet.

**302/17** Cemetery:

- (a) Lead Member Cllr. Brenda Alison reported having inspected the new pathway has reservations about the surface and questioned if there is any guarantee. Clerk to investigate further.

**303/17** PROW:

- (a) Lead Member Cllr. Alison Rowland:
  1. PROW 28 –The gate at the northern end had a new latch fitted and the gate at the southern end needs re-hanging which the Countryside Officer will do this next time he is the area.
  2. PROW 30 – This matter is still pending.
- (b) Sustainable Woodlands - Plant life Project Survey (emailed 16/11/17)

**304/17** Policing Matters:

- (a) Police and Crime Commissioners (PCC) Monthly Report October 2017 (emailed 08/11/17)

**305/17** Neighbourhood Plan:

- (a) Report from Neighbourhood Plan Working Group, Cllr. Alison Rowland reported that the initial questionnaire has been circulated with the Poundstock Packet.
- (b) Get up-to-date Aerial Imagery and a 3D model of your Parish (emailed 08/11/17)
- (c) Neighbourhood Planning E-Bulletin October 2017 (emailed 08/11/17)

**306/17** Parish Matters:

- (a) CALC (2015) Model Complaints Handling Procedure for Poundstock. Following consideration of the

document it was **resolved** to adopt the Complaints Handling Procedure Policy proposed Cllr. Brenda Alison seconded Cllr. Pamela Idelson-Smith, agreed unanimously.

(b) CALC (2017) Model Social Media Policy. Following consideration of the document it was **resolved** to adopt the Social Media Policy proposed Cllr. Pamela Idelson-Smith seconded Cllr. Fred Ward seconded, agreed unanimously. Following discussion and in consideration of the comments made from Councils already using social media sites to publicise events it was **resolved** a Face Book page for the Council to post information and events monitored by the Clerk be made proposed Cllr. Kerensa Cobbedick seconded Cllr. Pamela Idelson-Smith, agreed unanimously.

(c) Website – Lead Member requested an update of members details.

### 307/17 Finance:

(a) Monthly Bank Statements: circulated and duly signed by Cllr. Alison Rowland.

Balances at 21 November 2017 were **noted**:

Current Account       £160,517.05

Savings Account       £ 80,382.06

(b) Income duly noted: None.

(c) Expenditure duly noted:

It was **resolved** to authorise payment of accounts outstanding proposed Cllr. Fred Ward seconded Cllr. Pamela Idelson-Smith carried unanimously.

No.	Payment to:	Description:	Amount:
101000	Simon Furse	Maintenance Churchyard & Cemetery	£2,300.00
101001	Haines Plant & Construction Ltd	Resurfacing Cemetery Footpath	£3,429.60
101002	Mrs Lynn Pluess	Wage Month 8	£683.46
101003	HMRC	PAYE & NIC Contributions	£62.32
101004	Grant Thornton	Fee in respect of 2017 Annual Return	£240.00
101005	Martin Group Services	Stationery	£5.99
101006	Cormac Solutions Limited	Invoice 49371 (September)	£1,392.42
<b>Total Expenditure</b>			<b>£8,113.79</b>

(d) Grants: None.

(e) Clerk: Mobile phone contact: facilities allowance and reimbursement of internet costs, to be considered further.

(f) Invitation to the Launceston and Bude Community Network Panels to attend Cornwall Council Budget and Priorities discussion being hosted by Adam Paynter CC and Camelford Community Network Panel at Camelford Hall on Tuesday 12 December.

(g) Notification of external auditor appointments for the 2017/18 financial year PKF Littlejohn LLP.

### 308/17 Correspondences & Notices:

(a) Localism Newsletter October 2017 (emailed 08/11/17)

(b) GWR 'Working together for a better railway for Britain' (emailed 08/11/17)

(c) War Memorial News 31 October 2017 (emailed 08/11/2017)

(d) Rural Opportunities Bulletin November 2017 (emailed 08/11/17)

(e) Rural Services Network – Weekly Email News Digest - Monday, 30 October, 2017 (emailed 08/11/17)

(f) Community Network Localism Summits (emailed 08/11/17) Meeting Date 19/12/17 11:00-15:30 hrs in The Parkhouse Centre, Bude. Chairman encouraged attendance from members to the event.

(g) Rural Vulnerability Service - Rural Broadband - October 2017 (emailed 08/11/17)

(h) What's New in Public Sector Today (emailed 08/11/17)

(i) What's New in Public Sector Today 3 November 2017 (emailed 08/11/17)

(j) Rural Services Network - Weekly Email News Digest - Monday 6 November, 2017 (emailed 08/11/17)

(k) Pop Up Sites: Trade Concessions on Cornwall Council Assets Tenders (emailed 08/11/2017)

(l) Rural Services Network Spotlight on Health November 2017 (emailed 08/11/17)

(m) Cornwall 365 What's On – Week ahead Newsletter 10 November 2017 (emailed 10/11/17)

(n) Public Sector Today (emailed 14/11/17)

(o) Cornwall 365 What's On – Week ahead Newsletter 13 November 2017 (emailed 14/11/17)

Chairman's Signature.....

Dated.....

- (p) Rural Services Network - Weekly Email News Digest - Monday 13 November, 2017 (emailed 14/11/17)
- (q) War Memorials News 14 November 2017 (emailed 14/11/17)
- (r) Rural Services Network – Rural Vulnerability Service – Fuel Poverty- November 2017 (emailed 16/11/17)
- (s) ITV New documentary is looking for grandparents to take part (emailed 17/11/17)
- (t) Cornwall 365 What's On – Week ahead Newsletter 17 November 2017 (emailed 17/11/17)
- (u) Public Sector Today 17 November 2017 (emailed 20/11/17)
- (v) Cornwall 365 What's On – Week ahead Newsletter 20 November 2017 (emailed 20/11/17)
- (w) Weekly Rural News Digest - Weekly Email News Digest - Monday, 20 November, 2017 (emailed 20/11/17)
- (x) Cornwall 365 What's On – Invitation to Website Launce 28 November 2017 (emailed 20/11/17)
- (y) Communities and Devolution Bulletin - The delivery of future waste and street cleansing arrangements (emailed 22/11/2017) Chairman encouraged response from members.
- (z) Rural Vulnerability Service - Rural Transport - November 2017 (emailed 22/11/17)

**309/17** Items for Information: None.

**310/17** Suggestions for Future Agenda Items: To review Standing Orders and Financial Regulations.

**311/17** Date of next meeting:

The date of the next Ordinary Tuesday 30 January 2018 to be confirmed.

**312/17** Meeting Closed:

The meeting was closed at 9:37 pm.