

## **MINUTES OF POUNDSTOCK ANNUAL COUNCIL MEETING HELD ON TUESDAY 28<sup>th</sup> JUNE 2016**

The Annual Meeting of Poundstock Parish Council was held in the parish hall on Tuesday 28<sup>th</sup> June 2016 at 7.30 p.m. Cllr. Colin Gilbert was in the chair also present were Councillors Kerensa Cobbledick, Fred Ward, Norman Abbott, Brian Furse, Stephen Pawley, Alistair Rowland, Alison Rowland and the Clerk.

**125/16** Apologies for absence: None.

**126/15** Minutes of the previous Annual General Meeting:

(a) Minutes of the previous Annual Meeting were read.

**127/15** Election of Officers:

(a) It was proposed by Cllr. Alison Rowland seconded by Cllr. Kerensa Cobbledick and resolved that Cllr. C. Gilbert continue as Chairman, it was proposed by Cllr. Brian Furse seconded by Cllr. Alastair Rowland that Cllr. Alison Rowland be elected Vice-chairman.

**128/15** Council's Representatives to Committees and Meetings:

(a) Representatives as follows: -

1. Transportation – Cllr. Brian Furse.
2. Planning & Gildhouse Management Committee Meetings – Cllr. Stephen Pawley.
3. PROW – Cllr. Alison Rowland.
4. Policing – Alistair Rowland.
5. Beach/Public Toilets & Widemouth Residents Association Meetings – Cllr. Fred Ward.
6. Beach/Public Toilets – Cllr. Norman Abbott.
7. Highways – Cllr. Kerensa Cobbledick.

**129/16** Receipts of Declaration of Members' Interests Relating to any Items Appearing on the Agenda:

- (a) Items on the agenda – None declared.  
(b) Gifts over £25.00 – None declared.

**130/16** Minutes of the previous meeting:

(a) All agreed the minutes of the previous Meeting held on Tuesday 7<sup>th</sup> June 2016 and duly signed.

**131/16** Public Participation - Matters raised by Members of the Public for Future Consideration: None.

**132/16** Receipt of information on matters arising from the Minutes of previous meetings not covered by the agenda: No information given.

**133/16** Verbal of reports from meetings attended by Members, or the Clerk: None.

**134/16** Reports received from Cornwall Councillor, Committees and/or Organisations:

Minutes from the June 7<sup>th</sup> 2016 Cornwall Planning Partnership. (items for future Planning Partnership Meetings may be sent through to either David [DEdmondson@cornwall.gov.uk](mailto:DEdmondson@cornwall.gov.uk) or Sarah [enquiries@cornwallalc.org.uk](mailto:enquiries@cornwallalc.org.uk) )

**135/16** CALC – Articles for Information:

- (a) Brief update on a number of meetings and national developments this week: -
1. Meeting with Department for Communities and Local Government.
  2. Executive Committee Meeting
  3. District Councils Network
  4. Bus Services Bill
  5. Joint APPG's meeting on planning
- (b) NALC Parliamentary briefing Bus Services Bill – House of Lords Second Reading.  
(c) NALC Star Council Awards.  
(d) LTN 41 – Responsibilities of Councils as Landowners.  
(e) LTN 60 – Copies of Planning Documents.

**136/16** Consultations:

- (a) Draft Beach & Dune Management Plan for Widemouth Bay – 5<sup>th</sup> July 2016 – Members to review and send any comments direct.
- (b) PRS for Music Local Authorities Consultation on a newly proposed tariff to simplify the licensing of its members copyright music within premises owned and managed by or on behalf of local authorities and town and other councils (“local authorities”) 22<sup>nd</sup> June to 17<sup>th</sup> August 2016 [via website](#) to access the consultation paper and provide feedback online – Not applicable.

**137/16** Forthcoming Events & Meetings:

- 1. Invitation to Cruse Bereavement AGM to be held at the Council Chambers, New County Hall, Truro on Tuesday 26<sup>th</sup> July 2016 at 7.30pm.
- 2. CRCC - The Prince's Countryside Fund commissioned The Andersons Centre in March 2016 to complete snapshot research to gain a greater understanding of the cash flow pressures at farm level and their impact on the wider agricultural sector. Through an analysis of recent data and a series of telephone interviews with 21 agricultural businesses an overview of the current situation resulting from the cash flow challenges in farming and its knock-on effect on wider rural economy has been identified and evaluated. We would like to invite you to our event on the morning 7<sup>th</sup> July at the Town Hall, Truro City Council, Boscawan Street, Truro.
- 3. Cornwall Council is reviewing how Cornwall is governed and managed and this is your chance to understand the issues and make your opinions known – Wadebridge Royal Cornwall Showground Pavilions on 12<sup>th</sup> July 2016 or Launceston Town Hall 20<sup>th</sup> July 2016 7-9pm.

**138/16** Public Toilets in Widemouth Bay:

- (a) To review the Tenancy of Will document – The Council’s Solicitor is awaiting response from Cornwall Council to suggested amendments and will advise in due course. It was noted that Cornwall Council is anxious to complete the handover by 30<sup>th</sup> June 2016 however members agreed it is essential that all documentation is in order before the handover.
- (b) To consider public liability insurance and insurance of the building – It was confirmed that providing risk assessments are in place and the Council is responsible for the maintenance of the toilet block then it would be covered under the Public Liability. If the building was to be transferred as an asset then it would need to be covered under a policy for buildings insurance.
- (c) To receive report on site improvement and maintenance prior to hand over of the building to the Parish Council – Repairs are incomplete at present however Mike Mitchell has confirmed that the repairs will be done Wednesday or Thursday next week. Members were concerned at the late arrival of additional information received on the ‘Running of Public Conveniences Services Standards Information’ just prior to the handover. Cllr. Norman Abbott and Cllr. Fred Ward suggested an opening period from 8am until 8pm for the toilets throughout the season.
- (d) To receive and approve recommendations – Clerk to advise Cornwall Council that all possible efforts are being made to get everything sorted as soon as possible in light of the additional information and instructions received.

**139/16** Highways Notices: None received.

**140/16** Cemetery/PROW:

- (a) Re-surfacing of the gravel path in the Cemetery – Second quote to be obtained locally.
- (b) Damage to footbridge in Millook area, Cllr. Alison Rowland to investigate further.
- (b) To receive and approve recommendation – As aforementioned.

**141/16** Casual Vacancy:

- (a) Electoral Services - The recent Notice of Vacancy for your parish has expired and we have not received requests from ten electors for an election to fill the vacancies. Therefore the Council is now required by Rule 8(3) of the Local Elections (Parishes and Communities) Rules 1986 to co-opt suitable persons to fill the vacancies as soon as practicable.
- (b) To receive and approve recommendations – It was agreed to put a notice in The Poundstock Packet.

**142/16** Policing Matters: None received.

**143/16** Parish Matters: Bus Shelters

- (a) Repairs to bus shelters – Quotation received for the repair and cleaning of the two bus shelters at Treskinnick Cross and Bangors from Autocross Euro Shel Ltd for the amount of £2,598.00 with the work due to commence on week beginning 4<sup>th</sup> July 2016 following full payment.
- (b) Recommendations – It was proposed by Cllr. Kerensa Cobbleddick seconded by Cllr. Norman Abbott to accept the quotation and make the payment in full as requested.

#### **144/16 Finance:**

- (a) Members received and approved the monthly financial statement prepared by the Clerk namely bank reconciliation of money received and paid by the Council, bank statements as per last month bank statements were duly signed.
- (b) To conduct the monthly check of all money received by the Council: None received to date.
- (c) To authorise payment and sign cheques for the following accounts:
  - Cllr. Stephen Pawley proposed seconded by Cllr. Brian Furse the following accounts be paid:
  - 1. CALC – Annual subscription of £280.29 (100940)
  - 2. EDF Energy for parish hall electricity supply of £106.05 (100885)
  - 3. Martin Group Services for portable hard-drive and stationery of £82.26 (100886)
  - 4. South West Water for parish hall water supply of £246.71 (100887) it was noted the cost had escalated from the previous quarter so agreed to investigate for any potential water leaks.
  - 5. South West Water for the water supply to the burial ground of £16.57 (100888)
  - 6. Autocross Euroshel Ltd for repairs and cleaning of the 2x bus shelters of £2,598.00 (100889)
- (d) To consider annual grant payment to the following: None received.
- (e) Review Clerks Salary: To be considered at the next meeting.
- (f) 2015-2016 Year-end accounts: -
  - (i) Year-end accounts to be completed at the next meeting with completed internal audit.
  - (ii) Internal Auditor – It was proposed to ask Mr. Rupert Powell if he will do the internal audit.
- (g) Correspondence: None received.
- (h) Recommendations: It was agreed to purchase a projector screen for use when viewing 'Paperless Planning' applications, all agreed.

#### **145/16 Planning Decisions given by Cornwall Council:**

- 15.06.2016 **PA16/02833** WITHDRAWN Applicant: Mr & Mrs G Hall Location: Land Adj The Old School House Poundstock Bude Cornwall EX23 ODP Proposal: Proposed new dwelling Parish : Poundstock.
- 15.06.2016 **PA16/03844** APPROVED Applicant: Mr And Mrs Kevin Seabourne Location: Rutland Court Bude Cornwall EX23 ODE Proposal: Removal of condition 4 attached to decision 6/88/3366/OPP dated 23.08.88 for erection of dwelling to allow the house to be rented to paying guests throughout the year. Parish : Poundstock.
- 15.06.2016 **PA16/03956** APPROVED Applicant: Mr And Mrs Kevin Seabourne Location: The Stables Widemouth Manor Marine Drive Bude Cornwall Proposal: Erection of staff bungalow to replace existing staff mobile homes (decision 91/2280) without complying with condition 4 regarding occupation of dwelling by person/dependant of person wholly or mainly employed at Widemouth Manor Hotel. Parish : Poundstock
- 21.06.2016 **PA16/00078** APPROVED Applicant: Mrs Pauline Quintanilla Location: Land South Of Penholme Long Park Drive Widemouth Bay Bude Cornwall Proposal: Outline application with some matters reserved for proposed Residential Development of 4 no Detached Dwellings Parish : Poundstock.
- 21.06.2016 **PA16/01108/PREAPP** Closed - advice given Applicant: Mr D Viehoff Location: 1 The Mallows Marine Drive Widemouth Bay Bude Cornwall Proposal: Pre-application advice for removal of the existing buildings and erection of 2 new dwellings. Parish : Poundstock.
- 17.06.2016 **PA16/03460** WITHDRAWN Applicant: Mr G Wotton Location: Mill Barn Bude Cornwall EX23 ODE Proposal: Removal of condition of 3 (unit 5 to be limited to either accommodation for the owner/manager of holiday development or holiday accommodation only) to enable residential occupancy of unit. Application no. E1/2008/01298 dated 27/08/08 relates.) Parish : Poundstock.

#### **146/16 Planning Applications:**

- PA16/01617/PREAPP** Poundstock (Poundstock Electoral Division) Dolberry Cottage Poundstock Bude Cornwall EX23 OAX Pre application advice for proposed alteration and extension with detached annexe to Grade II Listed dwelling - Mr And Mrs R And M Stopher - PA16/01617/PREAPP (Case Officer - Richard White) – Application Supported by the Parish Council.
- PA16/05106** Poundstock (Poundstock Electoral Division) Senafe The Crescent Widemouth Bay Bude EX23 OAD Demolition of existing garage and erection of extension to form two bedrooms - Mr Mark Cowley - PA16/05106 (Case Officer Lorraine Lehan)
- PA16/05208** Poundstock (Poundstock Electoral Division) 20 Atlantic Close Widemouth Bay Bude Cornwall EX23 OAP Application for a non-material amendment following grant of planning permission PA15/08523. Amendments sought - Addition of disabled access ramp with timber hand rails, change in roof materials

from obscure glazing to obscure polycarbonate roof panels and change of decking guarding from timber to glazed panels. – Mr and Mrs Sweet - PA16/05208 (Case Officer - Lorraine Lehan) - Application Supported by the Parish Council.

**147/16** Planning Enforcement/Appeals: None received.

**148/16** Planning Correspondence: None received.

**149/16** Correspondences & Notices:

(a) The Mules Family in North Cornwall – Request for assistance in researching the Mules Family Tree.

(b) Camborne Town Council:

(i) Camborne Green Spaces devolution package

(ii) Petition to Cornwall Council.

**150/16** Annual Parish Meeting: To be held prior to the next meeting on 26<sup>th</sup> July 2016.

**151/16** Items for Information: None received.

**152/16** Suggestions for Future Agenda Items: None received.

**153/16** Date of next meeting:

It was noted that the date of the next meeting is Tuesday 26<sup>th</sup> July 2016.

**154/16** Meeting Closed:

The meeting was closed at 21:02.